

**TRINITY MEMORIAL HOSPITAL DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**September 16, 2019**

---

I. **CALL TO ORDER** The meeting was called to order at 5:30 PM by Randy Karnes.

**Board Members Present:** **Randy Karnes, President**  
**Carlyn Bluis, Vice President**  
**Marjory Pulvino, Secretary**  
**Jerry Russ**  
**Cheryl Spearman**  
**Keith Johnson**  
**Laura Vanecek**

**Board Members Absent:** **Michelle Medlock**  
**Charles Gardner**

**Others Present:** **Billy Goodin, Executive Assistant to the Board**

**Orrin Hargrave, On Point**  
**Eric Todd, HealthPoint**  
**Connie Bryant, HCA**  
**Roena Hopper, Mended Hearts**  
**Lynn Berringer, Mended Hearts**  
**Dale Semar\***  
**Joan Taber**  
**Marilyn Barnes\***  
**Claudette Loper**

(\* Denotes Guest that addressed the Board)

II. **INVOCATION** Jerry Russ provided the invocation.

III. **PUBLIC FORUM**

Randy Karnes welcomed the guests and gave visitors the opportunity to address the Board. Two guests addressed the board. Comments included support for opening the ER due to the emergencies associated with the school, recreation at the lake, visitors and elderly population. Also, a guest expressed her objection to taxes and her opinion that taxes should be subject to vote by the citizens.

*(The guests that addressed the Board are indicated with an asterisk in the attendance section listed under Section 1-Call To Order.)*

**IV MENDED HEARTS SUPPORT GROUP PRESENTATION**

Lynn Berringer and Roena Hopper with Mended Hearts Support Group gave a presentation about the organization. Mended Hearts is a national non-profit support group for heart patients and their families and has been in operation for 25 years. Their mission is dedicated to inspiring hope and improving the quality of life for heart patients and their families through peer to peer support. Mr. Berringer and Mrs. Hopper also presented information about starting a local group in the local community area. Randy Karnes stated that the District will provide facilities for meetings, and Connie Bryant said she will help with providing speakers. Cheryl Spearman described her family's recent healthcare experiences, and the potential need for immediate intervention in case of the risk for the complication of stroke.

**V. READING AND APPROVAL OF MINUTES**

The minutes of the August 19, 2019, September 9, 2019, and September 12, 2019, meetings were reviewed by the Board.

**Action:** A motion to accept the minutes as written was made by Keith Johnson, was seconded by Carlyn Bluis, and the motion was unanimously approved by the Board.

**VI. PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

**Monthly Financial Report**

The monthly financial report was distributed, and it was presented by Orrin Hargrave. Mr. Hargrave also reported that tax collections were \$743,483.18 which is 92% of the adjusted levy so far for the current collection period ending August 31, 2019. Mr. Hargrave also discussed Accounts Payable and the Money Market Account and Pledge Report from the First National Bank of Trinity.

<u>Compilation of Financial Statements – Assets</u>	<u>August 31, 2019</u>
Cash on hand	\$ 250.00
Checking	\$ 15,303.58
Money market account FNB	\$ 207,835.18
CD – Pioneer Bank 3769	\$ 131,966.16
CD – First National Bank	\$ 250,000.00
CD – Pioneer Bank 1011	\$ 110,419.34
CD - First National Bank	\$ 250,000.00
Property taxes receivable	\$ 510,112.80
Less allowance for doubtful accounts	\$ (217,354.06)
 <b>Total Current Assets</b>	 <b>\$ 1,258,533.00</b>

For the one-month ending, August 31, 2019, Total Revenues were **\$24,347.41**. Total Operating Expenses were **\$71,638.33**. Operating Revenues in Excess of (Less Than) Expenses were **(\$47,290.92)**.

**Action:** Cheryl Spearman moved that the financial report be accepted by the Board. Laura Vanecek seconded the motion, and it was unanimously approved by the Board.

**VI. PRESENTATION OF COMMITTEE REPORTS**

**A. Executive Committee:**

1. Randy Karnes updated the Board Members on a meeting with Monte Bostwick, CEO, St. Luke's CHI Memorial Hospital Lufkin. The meeting was held the morning before this Board meeting. Mr. Bostwick reported that he had presented the option for opening an ER in Trinity to his upper level management who did not express any objections. Mr. Bostwick is looking for ways to reduce costs to the District. It is believed that the pro forma which has been developed has been conservative, and the actual numbers may be more favorable. He will contact his legal counsel about developing a Letter of Intent.

**B. Budget Committee: Carlyn Bluis gave an update on the progress of the annual audit and stated that the audit results would be presented during the October 21, 2019 Meeting.**

**C. Executive Assistant to the Board- Billy Goodin presented the following report:**

**1. Facility:**

1. **Helipad Lighting:** There is one red obstruction light fixture that needs to be replaced.
3. **Tree Removal:** The oak tree located on the north end of the hospital parking lot that was struck by lightning was removed by Otis English Sr. on 8/26/2019. Two bids were obtained for the cost of the tree removal, one from Otis English Sr. for \$525.00 and one from Woods Tree Service for \$600.00.

2. **Utilities:** No utility related issues were encountered during the month of August.

3. **Fire and Safety:** No Fire and Safety issues for August.

**4. HealthPoint (Clinic):**

1. No Clinic related issues for the month

**5. Misc.**

Paper Medical Record Organization: Clinic records are filed by medical record patient numbers with no access to the ETMC computer base to retrieve this data. All paper records for the clinic have been alpha sorted for easier completion of medical record requests.

6. **Petty Cash Report:** Performed on 9/16/2019. Cash \$250.00, receipts \$0.00, for a total of 250.00. Balanced 0 short/over.

**Questions and Comments:** Keith Johnson asked that the board obtain the rope needed to repair the flagpole and volunteered to assist in the repair process.

**VII. PRESENTATION OF HEALTHPOINT REPORT:**

Eric Todd, CEO of HealthPoint presented a report to the Board that included visits by

provider and poverty level, YTD unique patients and visits and YTD visits by provider and insurance type. Mr. Todd said that the Trinity Clinic has one of the highest scores on measured Quality Measures. Mr. Todd informed the Board that a new provider would be relocating to Trinity to replace Mrs. Wheeler who is resigning her position to enable her to help with the care of an ill family member. He said that interviews are being held to fill the vacant clinic administrator position. Mr. Todd also discussed the upcoming open house for the HealthPoint clinic that is scheduled for 10/22/2019 from 5:30 to 7:00 p.m.

**VIII. UNFINISHED BUSINESS:** None

**IX. NEW BUSINESS:**

**A. Resolution: Adopt Proposed 2019 Tax Rate:**

Carlyn Bluis recommended that the Board adopt the proposed tax rate for 2019 at the current rate of \$0.1293/\$100.

**Action:** Carlyn Bluis moved that the Board adopt the proposed tax rate for 2019 at the current rate of \$0.1293/\$100. Cheryl Spearman seconded the motion, and it was unanimously approved by the attending Board Members as listed below. The Resolution was signed by all members that were present, and the document was notarized by Billy Goodin.

Results of the Vote were as follows:

Randy Karnes-President	For
Carlyn Bluis-Vice President	For
Marjory Pulvino-Secretary	For
Charlie Gardner-Position 1	Absent
Laura Vanecek-Position 4	For
Michelle Medlock-Position 5	Absent
Cheryl Spearman-Position 7	For
Keith Johnson-Position 8	For
Jerry Russ-Position 9	For

**X. ADJOURNMENT TO EXECUTIVE SESSION, IF REQUIRED-** There was no business requiring an Executive Session.

**XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS-** There was no business requiring an Executive Session.

**XII. ADJOURNMENT –** There being no further business, Marjory Pulvino moved to adjourn the meeting; Carlyn Bluis seconded the motion, and the meeting was adjourned at 6:45 PM.