

**TRINITY MEMORIAL HOSPITAL DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**June 21, 2021**

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I. **CALL TO ORDER:** The meeting was called to order at 5:30 PM by Randy Karnes

**Board Members Present:** **Randy Karnes, President**  
**Marjory Pulvino, Vice President**  
**Cheryl Spearman, Secretary**  
**Pat Rogers**  
**Laura Huffman**  
**Michelle Medlock**  
**Steve Hancock**  
**Keith Johnson**

**Board Members Absent:** **Michelle Medlock**  
**Jerry Russ**

**Others Present:** **Billy Goodin, Executive Assistant to the Board**  
**Orrin Hargrave, On Point**  
**Connie Bryant, HCA Conroe**

\*-Denotes Guests that addressed the board

II. **INVOCATION** Randy Karnes provided the invocation.

III. **PUBLIC FORUM**

Randy Karnes welcomed those in attendance and opened the floor for any discussions regarding the Proposed Budget for YE June 30, 2022. There were no guests present with budget questions or comments.

IV. **READING AND APPROVAL OF MINUTES**

The minutes of the May 17, 2021 Regular Monthly Meeting were reviewed by the Board.

**Action:** A motion to accept the minutes as written was made by Cheryl Spearman. Laura Huffman seconded the motion and it was unanimously approved by the Board.

VI. **PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

**Monthly Financial Report**

The monthly financial report was distributed, and it was presented by Orrin Hargrave with On Point. Mr. Hargrave reported that tax percent collections were at 89%. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account balance and included the Pledge Report from the First National Bank of Trinity.

<b><u>Compilation of Financial Statements – Assets</u></b>	<b><u>May 31, 2021</u></b>
<b>Cash on hand</b>	<b>\$ 250.00</b>
<b>Checking</b>	<b>\$ 154,564.26</b>
<b>Money market account FNB</b>	<b>\$ 918,987.46</b>
<b>CD – Pioneer Bank 3769</b>	<b>\$ 133,312.17</b>
<b>CD – First National Bank</b>	<b>\$ 250,000.00</b>
<b>CD – Pioneer Bank 1011</b>	<b>\$ 111,499.52</b>
<b>CD - First National Bank</b>	<b>\$ 250,000.00</b>
<b>Receivables Due from HealthPoint</b>	<b>\$ 16,650.91</b>
<b>Property taxes receivable</b>	<b>\$ 510,112.80</b>
<b>Less allowance for doubtful accounts</b>	<b>\$ (217,354.06)</b>
<b>Prepaid Insurance</b>	<b>\$ 7,532.86</b>
 <b>Total Current Assets</b>	 <b>\$ 2,135,555.92</b>

For the one-month ending, May 31, 2021, Total Revenues were **\$25,138.21**, Total Operating Expenses were **\$59,220.32**. Operating Revenues in Excess of (Less Than) Expenses were **(\$34,082.11)**.

**Action:** Laura Huffman moved that the financial report be accepted by the Board. Patricia Rogers seconded the motion, and it was unanimously approved by the Board.

## **VI. PRESENTATION OF COMMITTEE REPORTS**

### **A. Executive Committee:**

1. Jerry Russ-Position 9: A registered letter – A certified letter to Jerry Russ and/or his Power of Attorney on May 21, 2021. To date not response has been received. The Executive Committee will consult with the Board Attorney for advice on how to proceed.
2. Rotation through Executive Committee-Randy Karnes suggested that the Board begin to rotate other members through the Executive Committee Meetings in order to educate them on the history and internal processes that the Board is involved in.
3. ER/Hospital Reopen: Randy Karnes informed the Board regarding the status of the reopening of the ED and hospital. We have an entity willing to open the ER and the hospital, X-Ray and lab. We are still waiting on an answer from the federal government. We have a consultant helping us, and he is very encouraged by the information he has gathered. He knows the right people who can help us. According to Mr. Karnes, if we get a favorable “nod”, we will move toward licensure.

**B. Budget Committee Report:**

1. Resolution #0007-2021 Adoption of Budget YE 6-30-2022:

**Action:** Keith Johnson moved that the Board Adopt the Proposed Budget for YE 6-30-2022 by Resolution #0007-2021. Laura Huffman seconded the motion, and it was unanimously approved by the Board. All Members that were present signed the Resolution and indicated they were for adopting the Proposed Budget for YE 6-30-2022.

**C. Community Health Resource Center Report:**

The HRC continues to await information from our insurance agent that would provide liability insurance for employees and volunteers of the HRC. It is hoped that this will be resolved in the new policies issued for August 1.

**E. Executive Assistant to the Board Report:**

Billy Goodin presented the following report for the month of May 2021

- 1. **Facility:** HVAC unit Pediatric Area Clinic
- 2. **Utilities: None**
- 3. **Fire and Safety: None**
- 4. **HealthPoint (Clinic):** HVAC -on going issue with the main HVAC unit for the pediatric clinic- Scheduled for repair by Wellborn Mechanical Services on Wednesday, June 23, 2021.

**5. Misc.:**

- 1. Generator Maintenance-Contacted MaCaffety Electric in Huntsville, Texas. Completed credit and will set up routine preventive maintenance.
- 2. Annual Fire Extinguisher and Fire Alarm inspections will be performed on 6-28-2021.

**6. Petty Cash Report:** Petty Cash Replenishment Verification: 6/7/2021- Cash \$88.72, Receipts \$34.18, Check 127.10 for a total of \$250.00. Balanced to assigned total of \$250.00. Monthly Petty Cash Verification performed on 6/21/2021. Cash \$166.33, Receipts \$83.67 for a total of \$250.00. Balanced to assigned total of \$250.00. Both verified by Cheryl Spearman, Secretary.

**Questions and Comments:** None

**VII. PRESENTATION OF HEALTHPOINT REPORT:**

The HealthPoint Report prepared by Terri Sabella, CEO HealthPoint was given by Randy Karnes. The report contained productivity data for each provider as well as patients by age that visit the clinic.

**VIII. UNFINISHED BUSINESS:** No unfinished business to address.

**IX. NEW BUSINESS:**

1. Election of Officers: Randy Karnes informed the Board that it was necessary to elect officers in order to get the process back on track due the 2020 Election being postponed from May until November 2020.

**Action:** Keith Johnson made the motion to keep the current officers for another year. Randy Karnes-President, Marjory Pulvino-Vice President and Cheryl Spearman-Secretary.

Laura Huffman seconded the motion, and it was unanimously approved by the Board.

**X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED-** There was no business requiring a Closed Session.

**XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS-** There was no business requiring a Closed Session.

**XII. ADJOURNMENT –** There being no further business, Marjory Pulvino moved to adjourn the meeting; Laura Huffman seconded the motion, and the meeting was adjourned at 6:15 p.m.

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Billy Goodin, Executive Assistant to the Board

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Date