

TRINITY MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
March 21, 2022

I. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Randy Karnes.

Board Members Present: **Randy Karnes, President**
Marjory Pulvino, Vice President
Cheryl Spearman, Secretary
Laura Huffman
Steve Hancock
Keith Johnson

Board Members Absent: **Michelle Medlock**
Jerry Russ
Pat Rogers

Others Present: **Billy Goodin, Executive Assistant to the Board**
Orrin Hargrave, On Point
Iris Alaniz, CHRC Coordinator
Deana Shelly
Connie Bryant HCA
*Denotes Guests that addressed the board

II. **INVOCATION** Steve Hancock provided the invocation.

III. **PUBLIC FORUM**

Randy Karnes welcomed those in attendance and opened the floor for any discussions. There were no guests that wished to address the board and no topics for discussion.

IV. **READING AND APPROVAL OF MINUTES**

The minutes of the monthly Board Meeting held on February 21, 2022 were reviewed by the Board.

Action: A motion to accept the minutes as written was made by Laura Huffman. Cheryl Spearman seconded the motion, and it was unanimously approved by the Board.

V. **PRESENTATION OF STATISTICAL AND FINANCIAL REPORTS**

Monthly Financial Report

The monthly financial report was distributed, and it was presented by Orrin Hargrave with On Point. Mr. Hargrave reported that tax percent collections for the current tax year were at 84%. Mr. Hargrave also discussed the financial data as listed below, the Money

Market Account balance and included the Pledge Report from the First National Bank of Trinity. Mr. Hargrave discussed the lowered adjustment to the depreciation entry in the financials and also suggested that \$100,000.00 be transferred from the checking account to the money market account.

<u>Compilation of Financial Statements – Assets</u>	<u>February 28, 2022</u>
Cash on hand	\$ 250.00
Checking	\$ 239,291.69
Money market account FNB	\$ 1,334,358.14
CD – Pioneer Bank 3769	\$ 133,458.03
CD – First National Bank	\$ 250,000.00
CD – Pioneer Bank 1011	\$ 111,640.00
CD - First National Bank	\$ 250,000.00
Receivables Due from HealthPoint	\$ 14,742.27
Property taxes receivable	\$ 517,633.07
Less allowance for doubtful accounts	\$ (217,354.06)
Reserve for uncollected taxes	\$ 2,964.45
Prepaid Insurance	\$ 24,328.94
Total Current Assets	\$ 2,659,219.06

For the one-month ending, February 28, 2021, Total Revenues were **\$247,254.75**, Total Operating Expenses were **\$67,370.72**. Operating Revenues in Excess of (Less Than) Expenses were **\$179,884.03**.

Action: Marjory Pulvino moved that the financial report be accepted by the Board. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

VI. PRESENTATION OF COMMITTEE REPORTS

A. Executive Committee: Presented by Randy Karnes

Randy Karnes announced that the executive committee will be meeting with the potential partners on Friday, March 25, 2022 to discuss details of reaching an agreement to open the ER and hospital. Mr. Karnes also noted that he hoped to have an agreement soon and that the Board may have to have some additional called meetings to discuss details of any proposed agreements. There were no topics of discussion that would require a closed session during the meeting.

B. Budget Committee Report:

1. There was no Budget Committee business to discuss during the meeting.

C. Community Health Resource Center Report: Update

Iris Alaniz, CHRC Coordinator presented an update on the process of obtaining phone service for the CHRC. The CHRC Advisory Committee is currently comparing proposals from Verizon, AT&T and Windstream.

D. Election Committee Report:

Cheryl Spearman reported that the Board will be signing a resolution to cancel the May election. The President and Secretary will sign the order of cancellation form. The cancellation form will be sent to Priscilla and posted on our website and at city hall since the election would have taken place there. The Board members will be installed at the regular Board meeting on May 16, 2022.

Also, the Board accepted Keith Johnson's resignation from the Board and signed a resolution to appoint Deana Shelly to replace him immediately on the Board. Deana Shelly was sworn in.

E. Executive Assistant to the Board Report:

Billy Goodin presented the following report for the month.

Month: February 2022

- 1. Facility:** Broken window in ED waiting area. Glass Doctor has ordered the replacement glass and will schedule installation when it arrives.
- 2. Utilities:** No issues during the month.
- 3. Fire and Safety:** No issues during the month.
- 4. HealthPoint (Clinic):** 2/22/2022-Leaking faucet on floor sink in utility closet- Jackie replaced the faucet. 2/24/2022-Water leak in ceiling by south entrance door. During inspection it was discovered that the valve that controls the water flow to that area of the building was defective. Full Force Plumbing repaired the leak in the copper tubing and replaced the defective valve after clinic hours to prevent interruption of HealthPoint Clinic services.
- 5. Misc:** Tobacco Settlement Report completed-submitted on 3-15-2022 and verification of receipt was received on 3-15-2022.
- 6. Petty Cash Report:** Monthly Petty Cash verification performed on 3/21/2022. Cash \$105.51, Receipts \$144.49 for a total of \$250.00. Balanced to assigned total of \$250.00. Verified by Cheryl Spearman, Secretary.

Questions and Comments: None

VII. PRESENTATION OF HEALTHPOINT REPORT:

The HealthPoint status report from January 31, 2022 to February 28, 2022 was presented by Randy Karnes. The report prepared by Terri Sabella, CEO HealthPoint contained data to include monthly visits, monthly patients, percentage of appointments filled, average number of appointments per day, encounters by payor source, encounters by poverty level and age breakdown of patients. The Board asked that Terri Sabella be contacted about the difference in the historical date when compared to the recent report and also requested that the data lines on some of the charts be labeled so that the graph lines can be easier linked to their corresponding data.

VIII. UNFINISHED BUSINESS: None

IX. NEW BUSINESS:

1. Resolution #0002-2022-Cancellation of Election and Election Notice of Cancellation- All members present voted for and signed Resolution #0002-2022 Cancellation of May 7, 2022 Election. Randy Karnes, President and Cheryl Spearman, Secretary signed the Election Notice of Cancellation that will be posted at Trinity City Hall where the election would have occurred. The Notice will also be posted on the TMHD website and at the entrances to the hospital building.
2. Resignation of Keith Johnson, BOD-Position 8-The Board received a resignation letter from Keith Johnson-BOD-Position 8 on March 18, 2020 to be effective on March 21, 2022. Mr. Johnson submitted his resignation to enable him to assume the responsibilities for his appointment to the vacant seat for the vacant elected position he was seeking during the March Primary election. The Board accepted Mr. Johnson's resignation and Randy Karnes thanked him for his many years of service to the Board. Mr. Johnson thanked the Board for the opportunity to serve and offered his support in the future if needed.
3. Resolution #0003-2022-Appointment of Deana Shelly to BOD-Position 8. The Board unanimously agreed and all present members signed the Resolution.
4. Installation of Deana Shelly to BOD-Position 8-Mrs. Shelly signed the Statement of Officer form and Billy Goodin administered the Oath of Office.

X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED- There was no business requiring a Closed Session.

XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS- There was no business requiring a Closed Session.

XII. ADJOURNMENT – There being no further business, Laura Huffman moved to adjourn the meeting; Cheryl Spearman seconded the motion, and the meeting was adjourned at 6:07 p.m.

Billy Goodin, Executive Assistant to the Board

Date