

**TRINITY MEMORIAL HOSPITAL DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**April 18, 2022**

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**I. CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Randy Karnes.

**Board Members Present:** **Randy Karnes, President**  
**Marjory Pulvino, Vice President**  
**Cheryl Spearman, Secretary**  
**Pat Rogers**  
**Laura Huffman**  
**Michelle Medlock**  
**Steve Hancock**  
**Deana Shelly**

**Board Members Absent:** **Jerry Russ**

**Others Present:** **Billy Goodin, Executive Assistant to the Board**  
**Joshua Duame, CFO HealthPoint**  
**Orrin Hargrave, On Point**  
**Connie Bryant HCA**  
**David P. Kester, Martin Senior Center**  
**Rick Sterner, Martin Senior Center**  
**Jack Sakaluk, Martin Senior Center**

\*Denotes Guests that addressed the board

**II. INVOCATION** Cheryl Spearman provided the invocation.

**III. PUBLIC FORUM**

Randy Karnes welcomed those in attendance and opened the floor for any discussions. There were no requests to address the board and no topics for discussion.

**IV. READING AND APPROVAL OF MINUTES**

The minutes of the monthly Board Meeting held on March 21, 2022 were reviewed by the Board.

**Action:** A motion to accept the minutes as written was made by Laura Huffman. Michelle Medlock seconded the motion, and it was unanimously approved by the Board.

## **V. PRESENTATION OF STATISTICAL AND FINANCIAL REPORTS**

### **Monthly Financial Report**

The monthly financial report was distributed, and it was presented by Orrin Hargrave with On Point. Mr. Hargrave reported that tax percent collections for the current tax year were at 86%. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account balance and included the Pledge Report from the First National Bank of Trinity.

<b><u>Compilation of Financial Statements – Assets</u></b>	<b><u>March 21, 2022</u></b>
<b>Cash on hand</b>	\$ 250.00
<b>Checking</b>	\$ 258,389.29
<b>Money market account FNB</b>	\$ 1,334,464.16
<b>CD – Pioneer Bank 3769</b>	\$ 133,473.37
<b>CD – First National Bank</b>	\$ 250,000.00
<b>CD – Pioneer Bank 1011</b>	\$ 111,652.83
<b>CD - First National Bank</b>	\$ 250,000.00
<b>Receivables Due from HealthPoint</b>	\$ 13,667.27
<b>Property taxes receivable</b>	\$ 517,633.07
<b>Less allowance for doubtful accounts</b>	\$ (217,354.06)
<b>Reserve for uncollected taxes</b>	\$ 2,964.45
<b>Prepaid Insurance</b>	\$ 18,180.64
<b>Total Current Assets</b>	<b>\$ 2,673,321.02</b>

For the one-month ending, February 28, 2021, Total Revenues were **\$38,594.79**, Total Operating Expenses were **\$65,008.33**. Operating Revenues in Excess of (Less Than) Expenses were **(\$26,413.54)**.

**Action:** Cheryl Spearman moved that the financial report be accepted by the Board. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

Orrin Hargrave presented the Quarterly Investment Report containing the interest performance of the TMHD investments for the third quarter.

### **Quarterly Investment Report**

#### **Pioneer Bank**

CD 3769	Quarter \$49.32	Fiscal YTD \$171.77
CD 1011	Quarter \$41.25	Fiscal YTD \$134.39

#### **First National Bank**

CD 621	Quarter \$31.17	Fiscal YTD \$93.16
CD 620	Quarter \$31.17	Fiscal YTD \$93.16

<b>Money Market 752</b>	Quarter \$292.02	Fiscal YTD \$728.13
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<b>Total Combined:</b>	Quarter \$444.93	Fiscal YTD \$1220.61
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**Action:** Marjory Pulvino moved that the Quarterly Investment Report be accepted by the Board. Deana Shelly seconded the motion, and it was unanimously approved by the Board.

## **VI. PRESENTATION OF COMMITTEE REPORTS**

### **A. Executive Committee:** Presented by Randy Karnes

Randy informed the Board that negotiations are still going on with a managing partner to reopen the hospital and open an ER. He wants to discuss a document that will need to be signed with the Board. Also, he wants to give some information regarding a survey that will need to be done in the near future.

### **B. Budget Committee Report:**

1. Marjory Pulvino suggested that Deana Shelly replace Keith Johnson on the Budget committee. Mrs. Shelly agreed to serve and was appointed to the Budget Committee by Board President Randy Karnes.

### **C. Community Health Resource Center Report: Update**

Billy Goodin presented an update on the progress of the CHRC Mr. Goodin discussed the development of a budget process and obtaining phone service for the CHRC. The CHRC Advisory Committee chose to proceed with the proposal from Windstream. Windstream has installed the lines into the phone equipment room and J-Tech services is in the process of connecting the lines to the switch room and then to the sites for the extensions. Mr. Goodin also stated that the establishment of the phone number for the CHRC would complete the information needed to proceed with completion of the promotional materials. The completed bleed files (files that extend to the edge of the page) will be submitted to Polk County Publishing upon receipt from Jennifer Ramirez.

### **D. Election Committee Report:**

Cheryl Spearman reported that the Board will install the Board Members for positions 2,4,6, and 8 during the May 16, 2022 monthly Board Meeting.

### **E. Executive Assistant to the Board Report:**

Billy Goodin presented the following report for the month.

**Month:** March 2022

1. **Facility:** Broken window in ED waiting area has been replaced by Glass Doctor Glass Company.
2. **Utilities:** No issues during the month.
3. **Fire and Safety:** No issues during the month.

**4. HealthPoint (Clinic):** Started repairs on waiting and exam rooms-patch and paint in Pediatric waiting area and exam rooms. Replaced entrance security light and ordered LED replacement bulbs for the parking lot areas.

**5. Misc:**

1. Tobacco Settlement Report update: Funds are paid in April-should be receiving an award letter soon.
2. Budget Process-Budget process will begin in May. Will need to have public hearing during the monthly June Board meeting.

**6. Petty Cash Report:** Replenishment Verification performed on 4/8/2022: Cash 43.01, Replenish from Ck# 21520- \$144.49. Receipts-\$62.50 Sam's Club. Balanced to assigned total of \$250.00. Monthly Petty Cash Verification performed on 4/18/2022. Cash \$187.50, Receipts \$62.50 for a total of \$250.00. Balanced to assigned total of \$250.00. Verified by Cheryl Spearman, Secretary.

**Questions and Comments: None**

**VII. PRESENTATION OF HEALTHPOINT REPORT:**

The HealthPoint status report from January 31, 2022 to February 28, 2022 was presented by Joshua Duame, CFO HealthPoint. The report contained data to include monthly visits, monthly patients, patients seen by provider, monthly visits per provider, percentage of appointments filled, average number of appointments per day, encounters by payor source, encounters by poverty level and age breakdown of patients. The Board asked asked Mr. Duame if he would add reporting the percentage of appointments filled by provider to the report, and he agreed to do so. Mr. Duame also informed the Board that some errors in past reporting were discovered and that corrections were made and were represented in the current report.

**VIII. UNFINISHED BUSINESS: None**

**IX. NEW BUSINESS: None**

**X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED-** Randy Karnes called the Board to Closed Session at 6:15 p.m. In accordance with Section 551.072 of the of the Open Meeting Handbook, "Deliberations about Real Property" and Section 551.085. "Deliberation by Governing Board of Certain Providers of Health Care Services."

**XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS-** Randy Karnes reconvened the meeting to open session at 06:43 p.m. Mr. Karnes stated that the Board would need to take action to approve a Letter Agreement with the potential partners in order to initiate having a mock Architectural Review Survey performed to access the possibility of any potential hospital licensing issues.

**Action:** Cheryl Spearman moved that the Board approve a Letter Agreement with the potential partners in order to initiate having a mock Architectural Review Survey

performed to access the possibility of any potential hospital licensing issues. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

**XII. ADJOURNMENT** – There being no further business, Laura Huffman moved to adjourn the meeting; Marjory Pulvino seconded the motion, and the meeting was adjourned at 6:45 p.m.

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Billy Goodin, Executive Assistant to the Board

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Date