

**TRINITY MEMORIAL HOSPITAL DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**May 16, 2022**

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I. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Randy Karnes.

**Board Members Present:** **Randy Karnes, President**  
**Marjory Pulvino, Vice President**  
**Cheryl Spearman, Secretary**  
**Pat Rogers**  
**Laura Huffman**  
**Michelle Medlock**  
**Steve Hancock**  
**Deana Shelly**

**Board Members Absent:** **Jerry Russ**

**Others Present:** **Billy Goodin, Executive Assistant to the Board**  
**Orrin Hargrave, On Point**  
**Connie Bryant HCA**  
**Carless Hancock**

\*Denotes Guests that addressed the board

II. **INVOCATION** Steve Hancock provided the invocation.

III. **PUBLIC FORUM**

Randy Karnes welcomed those in attendance and opened the floor for any discussions. There were no requests to address the board and no topics for discussion.

IV. **READING AND APPROVAL OF MINUTES**

The minutes of the monthly Board Meeting held on April 18, 2022 were reviewed by the Board.

**Action:** A motion to accept the minutes as written was made by Cheryl Spearman. Patricia Rogers seconded the motion, and it was unanimously approved by the Board.

V. **PRESENTATION OF STATISTICAL AND FINANCIAL REPORTS**

**Monthly Financial Report**

The monthly financial report was distributed, and it was presented by Orrin Hargrave with On Point. Mr. Hargrave reported that tax percent collections for the current tax year were at 87%. Mr. Hargrave also discussed the financial data as listed below, the Money

Market Account balance and included the Pledge Report from the First National Bank of Trinity.

<b><u>Compilation of Financial Statements – Assets</u></b>	<b><u>April 30, 2022</u></b>
<b>Cash on hand</b>	\$ 250.00
<b>Checking</b>	\$ 141,079.85
<b>Money market account FNB</b>	\$ 1,434,578.23
<b>CD – Pioneer Bank 3769</b>	\$ 133,490.36
<b>CD – First National Bank</b>	\$ 250,000.00
<b>CD – Pioneer Bank 1011</b>	\$ 111,667.05
<b>CD - First National Bank</b>	\$ 250,000.00
<b>Receivables Due from HealthPoint</b>	\$ 25,224.52
<b>Property taxes receivable</b>	\$ 517,633.07
<b>Less allowance for doubtful accounts</b>	\$ (217,354.06)
<b>Reserve for uncollected taxes</b>	\$ 2,964.45
<b>Prepaid Insurance</b>	\$ 14,125.81
<b>Total Current Assets</b>	<b>\$ 2,663,659.28</b>

For the one-month ending, April 30, 2021, Total Revenues were **\$51,471.70**, Total Operating Expenses were **\$62,680.92**. Operating Revenues in Excess of (Less Than) Expenses were **(\$11,209.22)**.

**Action:** Marjory Pulvino moved that the financial report be accepted by the Board. Deana Shelly seconded the motion, and it was unanimously approved by the Board.

## **VI. PRESENTATION OF COMMITTEE REPORTS**

### **A. Executive Committee:** Presented by Randy Karnes

Randy informed the Board that negotiations are still going on with a managing partner to reopen the hospital and open an ER. He also discussed the scheduling of a mock architectural survey to be performed on the facility.

### **B. Budget Committee Report:**

1. Review of proposed budget for YE 6/30/2023. A copy of the proposed budget for YE 6/30/2023 was provided to the board members. Marjory Pulvino discussed the line items included in the budget and the comparisons with the budget from last year.
2. Resolution #0004-2022 Approval of the Proposed Budget YE 6-30-2023. The Resolution was read to the Board by Billy Goodin. The Resolution #0004-2022 was unanimously approved by the Board with all present members signing and indicating "For" on the Resolution. The Budget Hearing will be held on June 20, 2022 prior to the regular monthly meeting.

**B. Community Health Resource Center Report:** Update -Coordinator Iris Alaniz

Iris Alaniz gave a brief update about the Community Health Resource Center phone system and distributed the new promotional pamphlet to the Board Members.

**D. Election Committee Report:**

1. Installation of Board Members for the May7, 2022 Election, Positions 2,4,6,8.

The Board Members for the May 7, 2022 Election signed the Statement of Officer, Oath of Office and Certificate of Election documents. All members of the Board were asked to sign annual Confidentiality and Conflict of Interest Statements. Handouts with information on the Public Information Act and Open Meeting Act online training were also distributed and Board Members were asked to have this training completed and their certificates submitted within 90 days.

The Trinity Memorial Hospital District Board of Directors for 2022-2023 are as listed:

Patricia Rogers-Position 1	Steve Hancock-Position 6
Randy Karnes-Position 2	Cheryl Spearman-Position 7
Marjory Pulvino-Position 3	Deana Shelly-Position 8
Laura Huffman-Position 4	Jerry Russ-Position 9
Michelle Medlock-Position 5	

**E. Executive Assistant to the Board Report:**

Billy Goodin presented the following report for the month.

**Month:** April 2022

1. **Facility:** Jackie Goodall has completed the replacement of all the bad bulbs in the parking lots and under the canopies of the building. He is now working to replace all bad bulbs within the facility interior.
2. **Utilities:** No issues during the month.
3. **Fire and Safety:** No issues during the month.
4. **HealthPoint (Clinic):** Repairs on waiting and exam rooms-patch and paint areas have been completed.
5. **Misc:** None
6. **Petty Cash Report:** Monthly Petty Cash Verification performed on 5/16/2022. Cash \$187.50, Receipts \$62.50 for a total of \$250.00. Balanced to assigned total of \$250.00. Verified by Cheryl Spearman, Secretary.

**Questions and Comments: None**

**VII. PRESENTATION OF HEALTHPOINT REPORT:**

The HealthPoint status report from May 1, 2021 to April 30, 2022 was presented by Randy Karnes. The report contained data to include monthly visits, monthly patients, patients seen by provider, monthly visits per provider, percentage of appointments filled, number of appointment slots filled, average number of appointments per day, average number of patients seen per day by provider, encounters by payor source, encounters by poverty level and age breakdown of patients.

**VIII. UNFINISHED BUSINESS:** None

**IX. NEW BUSINESS:**

1. Updates to the TMHD Website-Steve Hancock and Billy Goodin discussed the need to remove outdated information and the addition of more current information to the TMHD Website. Randy Karnes suggested that the Board form a website committee. The committee members will consist of Steve Hancock, Cheryl Spearman and Billy Goodin. The committee will meet to review the website and make necessary updates and changes.

**X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED-** There was no business requiring a closed session.

**XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS** – There was no business requiring a closed session.

**XII. ADJOURNMENT** – There being no further business, Laura Huffman moved to adjourn the meeting; Marjory Pulvino seconded the motion, and the meeting was adjourned at 6:30 p.m.

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Billy Goodin, Executive Assistant to the Board

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Date