

**TRINITY MEMORIAL HOSPITAL DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**June 20, 2022**

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- I. CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Randy Karnes.

**Board Members Present:** **Randy Karnes, President**  
**Marjory Pulvino, Vice President**  
**Cheryl Spearman, Secretary**  
**Pat Rogers**  
**Laura Huffman**  
**Steve Hancock**  
**Deana Shelly**

**Board Members Absent:** **Michelle Medlock**  
**Jerry Russ**

**Others Present:** **Billy Goodin, Executive Assistant to the Board**  
**Orrin Hargrave, On Point**

\*Denotes Guests that addressed the board

- II. INVOCATION** Randy Karnes provided the invocation.

**III. PUBLIC FORUM**

**Budget Hearing**-Randy Karnes welcomed those in attendance and opened the floor for the Budget Hearing and any discussions or questions about the Proposed Budget for YE 6-60-2023. There were no guests in attendance for the hearing.

**IV. READING AND APPROVAL OF MINUTES**

The minutes of the monthly Board Meeting held on May 16, 2022 were reviewed by the Board.

**Action:** A motion to accept the minutes as written was made by Cheryl Spearman. Deana Shelly seconded the motion, and it was unanimously approved by the Board.

**V. PRESENTATION OF STATISTICAL AND FINANCIAL REPORTS**

**Monthly Financial Report**

The monthly financial report was distributed, and it was presented by Orrin Hargrave with On Point. Mr. Hargrave reported that tax percent collections for the current tax year were at 89%. Mr. Hargrave also discussed the financial data as listed below, the Money

Market Account balance and included the Pledge Report from the First National Bank of Trinity.

<b><u>Compilation of Financial Statements – Assets</u></b>	<b><u>May 31, 2022</u></b>
<b>Cash on hand</b>	\$ 250.00
<b>Checking</b>	\$ 111,157.53
<b>Money market account FNB</b>	\$ 1,434,704.00
<b>CD – Pioneer Bank 3769</b>	\$ 133,490.36
<b>CD – First National Bank</b>	\$ 250,000.00
<b>CD – Pioneer Bank 1011</b>	\$ 111,667.05
<b>CD - First National Bank</b>	\$ 250,000.00
<b>Receivables Due from HealthPoint</b>	\$ 21,209.99
<b>Property taxes receivable</b>	\$ 517,633.07
<b>Less allowance for doubtful accounts</b>	\$ (217,354.06)
<b>Reserve for uncollected taxes</b>	\$ 2,964.45
<b>Prepaid Insurance</b>	\$ 10,070.98
<b>Total Current Assets</b>	<b>\$ 2,625,793.37</b>

For the one-month ending, May 31, 2022, Total Revenues were **\$24,065.48**, Total Operating Expenses were **\$78,160.97**. Operating Revenues in Excess of (Less Than) Expenses were **(\$54,095.49)**.

**Action:** Marjory Pulvino moved that the financial report be accepted by the Board. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

## **VI. PRESENTATION OF COMMITTEE REPORTS**

### **A. Executive Committee:** Presented by Randy Karnes

Randy informed the Board that negotiations are still going on with a managing partner to reopen the hospital and open an ER and that the Board would further discuss the negotiations in Closed Session. Mr. Karnes requested that the Bylaws Committee meet to discuss amending the Bylaws to change the number of appointments to the Executive Committee from one to two. Currently the Bylaws states that the Executive Committee would be comprised of the President, Vice President and 1 additional Board Member.

### **B. Budget Committee Report:**

1. Review of proposed budget for YE 6/30/2023. A copy of the proposed budget for YE 6/30/2023 was provided to the board members. Marjory Pulvino discussed the line items included in the budget and the comparisons with the budget from last year.
2. Resolution #0005-2022 Adoption of the Proposed Budget YE 6-30-2023. The Resolution was read to the Board by Billy Goodin. Resolution #0005-2022 was

unanimously approved by the Board with all present members signing and indicating “For” on the Resolution.

3. Amend Budget for YE 6-30-2022-Proposed Budget amendments were to create a Lawn Service line item and move \$5000.00 from Contract Labor to Lawn Service.

**Action:** Cheryl Spearman moved that the Board approve the proposed amendments to the Budget for YE 6-30-2022. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

- C. Community Health Resource Center Report:** Update -Marjory Pulvino and Billy Goodin.

Marjory Pulvino presented an update about the Community Health Resource Center phone system and discussed future plans for onsite visits to organizations throughout the service area.

- D. Executive Assistant to the Board Report:**

Billy Goodin presented the following report for the month.

**Month:** May 2022

1. **Facility:** 5/31/2022-HVAC unit in dietary-replaced condensing fan motor, blade, start capacitor and fan relay.
2. **Utilities:** None
3. **Fire and Safety:** None
4. **HealthPoint (Clinic):** HVAC-5/4/2022-replaced fan belt on unit #8. Installed eye wash stations that were provided by HealthPoint.
5. **Misc:** None
6. **Petty Cash Report:** Monthly Petty Cash Verification performed on 6/20/2022. Cash \$182.50, Receipts \$67.50 for a total of \$250.00. Balanced to assigned total of \$250.00. Verified by Cheryl Spearman, Secretary.

**Questions and Comments: None**

## **VII. PRESENTATION OF HEALTHPOINT REPORT:**

The HealthPoint status report from June 1, 2021 to May 31,2022 was presented by Randy Karnes. The report contained data to include monthly visits, monthly patients, patients seen by provider, monthly visits per provider, percentage of appointments filled, number of appointment slots filled, average number of appointments per day, average number of patients seen per day by provider, encounters by payor source, encounters by poverty level and age breakdown of patients.

## **VIII. UNFINISHED BUSINESS:**

1. Website Updates-to the TMHD Website-Billy Goodin discussed some of the changes that were made to the TMHD Website. Outdated information was deleted and the pages have been reorganized. Phone number contact information has been updated to the new TMHD and CHRC phone numbers. The CHRC page will be redesigned to include information from the brochures that were recently printed.

**IX. NEW BUSINESS:**

1. Election of Officers: The Board discussed and determined that due to the ongoing negotiations with the potential partner that is interested in reopening the ER and hospital, that it would be beneficial to keep the current officers in place for now.

**Action:** Deana Shelly moved that the Board approve the current officers, Randy Karnes, President, Marjory Pulvino, Vice President, and Cheryl Spearman, Secretary for the next cycle. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

2. Update Signature Cards at FNB-Billy Goodin will contact the First National Bank Trinity and request that the document to update the signature cards be completed. Upon completion Mr. Goodin will contact the Board Members with information for the Board Members to go to the bank and sign the documents.

**X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED**

Randy Karnes called the Board to Closed Session at 6:25 p.m. In accordance with Section 551.072 of the of the Open Meeting Handbook, “Deliberations about Real Property” and Section 551.085. “Deliberation by Governing Board of Certain Providers of Health Care Services.”

**XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS**

Randy Karnes reconvened the meeting to open session at 06:55 p.m. Mr. Karnes stated that the Board would not need to take any actions as a result of the closed session.

**XII. ADJOURNMENT** – There being no further business, Marjory Pulvino moved to adjourn the meeting; Laura Huffman seconded the motion, and the meeting was adjourned at 7:05 p.m.

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Billy Goodin, Executive Assistant to the Board

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Date