

**TRINITY MEMORIAL HOSPITAL DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**July 20, 2022**

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**I. CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Randy Karnes.

**Board Members Present:** **Randy Karnes, President**  
**Marjory Pulvino, Vice President**  
**Cheryl Spearman, Secretary**  
**Pat Rogers**  
**Laura Huffman**  
**Steve Hancock**  
**Deana Shelly**  
**Michelle Medlock**

**Board Members Absent:** **Jerry Russ**

**Others Present:** **Billy Goodin, Executive Assistant to the Board**  
**Orrin Hargrave, On Point**  
**Teri Sabella, CEO HealthPoint**

\*Denotes Guests that addressed the board

**II. INVOCATION** Randy Karnes provided the invocation.

**III. PUBLIC FORUM**

There were no guests in attendance and no topics for public forum.

**IV. READING AND APPROVAL OF MINUTES**

The minutes of the monthly Board Meeting held on June 20, 2022 were reviewed by the Board.

**Action:** A motion to accept the minutes as written was made by Cheryl Spearman. Michelle Medlock seconded the motion, and it was unanimously approved by the Board.

**V. PRESENTATION OF STATISTICAL AND FINANCIAL REPORTS**

**Monthly Financial Report**

The monthly financial report was distributed, and it was presented by Orrin Hargrave with On Point. Mr. Hargrave reported that tax percent collections for the current tax year were at 90%. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account balance and included the Pledge Report from the First National Bank of Trinity.

<u>Compilation of Financial Statements – Assets</u>	<u>June 30, 2022</u>
<b>Cash on hand</b>	\$ 250.00
<b>Checking</b>	\$ 134,944.20
<b>Money market account FNB</b>	\$ 1,434,817.99
<b>CD – Pioneer Bank 3769</b>	\$ 133,523.83
<b>CD – First National Bank</b>	\$ 250,000.00
<b>CD – Pioneer Bank 1011</b>	\$ 111,695.04
<b>CD - First National Bank</b>	\$ 250,000.00
<b>Receivables Due from HealthPoint</b>	\$ 5,568.78
<b>Property taxes receivable</b>	\$ 517,633.07
<b>Less allowance for doubtful accounts</b>	\$ (217,354.06)
<b>Reserve for uncollected taxes</b>	\$ 2,964.45
<b>Prepaid Insurance</b>	\$ 06,016.15
<b>Total Current Assets</b>	<b>\$ 2,630,059.45</b>

For the one-month ending, June 30, 2022, Total Revenues were **\$31,706.79**, Total Operating Expenses were **\$72,695.84**. Operating Revenues in Excess of (Less Than) Expenses were **(\$40,989.05)**.

**Action:** Cheryl Spearman moved that the financial report be accepted by the Board. Michelle Medlock seconded the motion, and it was unanimously approved by the Board.

Orrin Hargrave presented the Quarterly Investment Report containing the interest performance of the TMHD investments for the fourth quarter YE 6/30/2022.

### Quarterly Investment Report

#### **Pioneer Bank**

CD 3769	Quarter \$50.46	Fiscal YTD \$222.23
CD 1011	Quarter \$42.21	Fiscal YTD \$176.60

#### **First National Bank**

CD 621	Quarter \$31.51	Fiscal YTD \$124.67
CD 620	Quarter \$31.51	Fiscal YTD \$124.67

<b>Money Market 752</b>	Quarter \$353.83	Fiscal YTD \$1,081.96
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<b>Total Combined:</b>	Quarter \$444.93	Fiscal YTD \$1,730.13
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**Action:** Deana Shelly moved that the Quarterly Investment Report be accepted by the Board. Patricia Rogers seconded the motion, and it was unanimously approved by the Board.

## **VI. PRESENTATION OF COMMITTEE REPORTS**

### **A. Executive Committee:** Presented by Randy Karnes

Randy informed the Board that negotiations are still going on with a managing partner to reopen the hospital and open an ER and that the Board would further discuss updates in Closed Session.

### **B. Bylaws Committee Report:**

1. Amendment to Bylaws-Executive Committee member number-Laura Huffman, Chair, briefed the Board about the Bylaws Committee meeting held on July 14, 2022 to discuss amending Page 8, under Article VIII, Section 2 as follows:

Change wording from “The Executive Committee shall consist of the Board President, Vice-President and one other member appointed by the President.” to “The Executive Committee shall consist of the Board President, Vice President, Secretary and one additional Board Member.”

Amendments will also include updating the Board Member list and documentation of the amended date.

**Action:** Cheryl Spearman moved that the Board approve the proposed amendments to the Bylaws. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

### **C. Community Health Resource Center Report: Update -Marjory Pulvino**

Marjory Pulvino reported that she has been in contact with Deborah Alvarenga, the Trinity County Health Extension Agent. Through Texas A&M AgriLife, she has many health-related presentations which are available to our community. She will be coordinating with the CHRC to make arrangements for these programs.

### **D. Executive Assistant to the Board Report:**

Billy Goodin presented the following report for the month.

**Month:** June 2022

**1. Facility:** None.

**2. Utilities:** None

**3. Fire and Safety:** Fire Safety Inspection performed on 6/16/2022.

**Fire Alarm Inspection and Testing Report**-The pull at the employee break room entrance is inoperable and needs to be lowered to the required height limits.

**Wet Fire Sprinkler System Inspection Report**-2 sprinkler heads in the medical records area contained foreign debris and need to be replaced.

**Fire Extinguisher Report**-1 unit needs Hydro and Recharge and 2 units need 6 year Service.

4. **HealthPoint (Clinic):** HVAC-6/8/2022-Air Comfort Systems added 1 pound of R22 refrigerant to Unit #8.
5. **Misc:** None
6. **Petty Cash Report:** Cash Replenishment Verification performed on 7/14/2022-Cash \$91.80, Cash replenishment check #21589-\$67.50. receipt \$90.70 for a total of \$250.00. Balanced to assigned total of \$250.00. Monthly Petty Cash Verification performed on 7/18/2022. Cash \$159.30, Receipts \$90.70 for a total of \$250.00. Balanced to assigned total of \$250.00. Verified by Cheryl Spearman, Secretary.

**Questions and Comments: None**

**VII. PRESENTATION OF HEALTHPOINT REPORT:**

The HealthPoint status report from July 1, 2021, to June 30, 2022, was presented by Terri Sabella. The report contained data to include monthly visits, monthly patients, patients seen by provider, monthly visits per provider, percentage of appointments filled, number of appointment slots filled, average number of appointments per day, average number of patients seen per day by provider, encounters by payor source, encounters by poverty level and age breakdown of patients. Mrs. Sabella also presented information on School Based Health Services which is a new HealthPoint project that makes health services available to students on campus. Mrs. Sabella also asked for information about TISD contacts to promote the School Based Health Services Project and community events to promote the clinic and services they provide. Randy Karnes and Marjory Pulvino offered to assist her with coordinating a meeting with the Superintendent.

**VIII. UNFINISHED BUSINESS:**

1. Update Signature Cards at FNB-Randy Karnes verified that one Board Member has not signed the FNB signature cards.

**IX. NEW BUSINESS:**

1. Committee Appointments for 2022-2023.

The Board was provided a current roster for all board committees. Randy Karnes discussed the current assignments and opted to leave that committees as they are with the exception of replacing Jerry Russ with Patricia Rogers on the Appraisal District Liaison Committee.

**X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED**

Randy Karnes called the Board to Closed Session at 6:55 p.m. In accordance with Section 551.072 of the Open Meeting Handbook, “Deliberations about Real

Property" and Section 551.085. "Deliberation by Governing Board of Certain Providers of Health Care Services."

**XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS**

Randy Karnes reconvened the meeting to open session at 07:07 p.m. Mr. Karnes stated that the Board would not need to take any actions as a result of the closed session.

**XII. ADJOURNMENT** – There being no further business, Laura Huffman moved to adjourn the meeting; Michelle Medlock seconded the motion, and the meeting was adjourned at 7:10 p.m.

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Billy Goodin, Executive Assistant to the Board

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Date