

**TRINITY MEMORIAL HOSPITAL DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**June 19, 2023**

---

**I. CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Randy Karnes.

**Board Members Present:**

**Randy Karnes, President**  
**Marjory Pulvino, Vice President**  
**Cheryl Spearman, Secretary**  
**Patricia Rogers**  
**Laura Huffman**  
**Steve Hancock**  
**Deana Shelly**

**Board Members Absent:** **Michelle Medlock**

**Others Present:**

**Billy Goodin, Executive Assistant to the Board**  
**Kent Waters, Administrator, MidCoast Trinity**  
**Roxann Langston, DON, MidCoast Trinity**  
**Orrin Hargrave, OnPoint**  
**Connie Bryant, HCA**  
**Sally Harrington**  
**Rick Harrington**  
**Sunnie Frye**

\*Denotes Guests that addressed the board

**II. INVOCATION** Steve Hancock provided the invocation.

**PUBLIC FORUM-BUDGET HEARING**

Randy Karnes welcomed those in attendance and opened the floor for any discussions regarding the Proposed Budget. There were no questions or comments presented during the public forum/hearing.

**IV. READING AND APPROVAL OF MINUTES**

The minutes of the monthly Board Meeting held on May 15, 2023 were reviewed by the Board.

**Action:** Cheryl Spearman made the motion to accept the minutes as written for the May 15, 2023 Monthly Board Meeting. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

**V. PRESENTATION OF MIDCOAST REPORT:** Presented by Kent Waters, Administrator, MidCoast-Trinity

Kent Waters introduced himself and also introduced Roxann Langston, DON, MidCoast Trinity and Billy Goodin, Assistant Administrator, MidCoast Trinity. Mr. Waters gave an update on the progress of the reopening of the facility stating that the opening is being delayed pending the State inspection. The application has been submitted and to date there has been no response as to when the survey may be held. Mr. Waters stated that the staff has been using this delay to get all areas of the facility ready for opening day. Mr. Waters also informed the Board that two nurses have been hired and they are diligently working to stock supplies and prepare the med surg area and ER areas for opening.

Lab equipment is arriving and being set up. To date the coagulation analyzer has been installed, the chemistry analyzer site prep is complete, and the analyzer should be arriving soon.

**VI. PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

**1. Monthly Financial Report**

The Monthly Financial Report was distributed, and it was presented by Orrin Hargrave with OnPoint. Mr. Hargrave reported that tax percent collections for the current tax year were at 90%. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account balance and included the Pledge Report from the First National Bank of Trinity. Mr. Hargrave also presented an update on the TexasCLASS investment pool performance.

<u>Compilation of Financial Statements – Assets</u>	<u>May 31, 2023</u>
Cash on hand	\$ 250.00
Checking	\$ (90,831.24)
TexasCLASS cash	\$ 1,820,690.06
Money market account FNB	\$ 631,637.74
Grant Account FNB	\$ 73,074.83
Property taxes receivable	\$ 517,633.07
Less allowance for doubtful accounts	\$ (217,354.06)
Reserve for uncollected taxes	\$ 2,964.45
Prepaid Insurance	\$ 11,247.73
<b>Total Current Assets</b>	<b>\$ 2,749,312.58</b>

For the current month Total Revenues were **\$21,483.60**, Total Operating Expenses were **\$310,817.78**. Operating Revenues in Excess of (Less Than) Expenses were **(\$289,334.18)**.

**Action:** Laura Huffman moved that the financial report be accepted by the Board. Deana Shelly seconded the motion, and it was unanimously approved by the Board.

## **VII. PRESENTATION OF COMMITTEE REPORTS**

### **A. Executive Committee:** Presented by Randy Karnes, President

Randy reported that the signs are up on the facilities and one more is coming. He said he has no news from the state about when they are coming. The president of the Texas Hospital Association is trying to help us with licensing. Randy said he will try to contact Representative Trent Ashby and Senator Nichols to see how they can help us. The clinic is picking up some numbers and they are looking for another provider. A Nurse Practitioner has applied.

### **B. Budget Committee:** Presented by Marjory Pulvino, Chair

1. Proposed Budget for YE 6-30-2024- Marjory Pulvino discussed the line items of the proposed budget with the Board.
2. Adoption of Proposed Budget for YE 6/30/2024-Resolution #0005-2023-Following a discussion of the proposed budget the resolution was read to the Board.

**Action:** Cheryl Spearman made a motion that the Board adopt the Proposed Budget by Resolution #0005-2023. Marjory Pulvino seconded the motion, and the resolution was passed unanimously as indicated below:

Randy Karnes-For	Laura Huffman-For
Marjory Pulvino-For	Michelle Medlock-Absent
Cheryl Spearman-For	Steve Hancock-For
Patricia Rogers-For	Deana Shelly-For
Laura Huffman-For	

### **C. Community Health Resource Center Report:** Report by Marjory Pulvino

Marjory Pulvino reported that the CHRC was contacted by a highly qualified individual who was interested in the vacant coordinator position. The Advisory Committee will meet to consider this application.

### **D. Executive Assistant to the Board Report:**

Billy Goodin presented the following report for the month.

**Month:** May 2023

- 1. Facility:** No issues other than continued construction in preparation for the life safety inspections and licensing of the facility.
- 2. Utilities:** None
- 3. Fire and Safety:** Continued construction and testing for the hospital reopening.
- 4. MidCoast (Clinic):** No issues reported.
- 5. Misc:** None
- 6. Petty Cash Report:** Monthly Petty Cash Verification performed on

6/19/2023 Cash \$201.15, Receipts \$48.85 for a total of \$250.00. Balanced to assigned total of \$250.00. Verified by Cheryl Spearman, TMHD Secretary.

**7. Questions and Comments: None**

Billy Goodin also reminded the Board about completing the Open Meeting and Public Information Act training online and submitting their certificates. Marjory Pulvino reminded the Board that the Open Meetings Act training said that if a quorum of Board members are commenting about something relating to the District, it can be treated as a meeting for which an agenda is required 72 hours before the meeting.

**VIII. UNFINISHED BUSINESS: None**

**IX. NEW BUSINESS:**

1. Election of Officers for 2023-2024. The Board discussed the current officers and felt that keeping the current officers in place would be instrumental in the transition and reopening of the Hospital with MidCoast Health System. The Board also discussed the need to educate more board members in the responsibilities and duties of the Board Officers to ensure additional Board Members are prepared to serve as officers in the future.

**Action:** Laura Huffman made a motion to keep the current officers in their present positions for the next year. Deana Shelly seconded the motion and it was unanimously approved by the Board. The current Officers, Randy Karnes, Marjory Pulvino, and Cheryl Spearman abstained from voting.

Officers for 23-24 will be as follows:

Randy Karnes-President  
Marjory Pulvino-Vice President  
Cheryl Spearman-Secretary

**X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED** – There was no business requiring a closed session.

**XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS** - There was no business requiring a closed session.

**XII. ADJOURNMENT** – There being no further business, Marjory Pulvino moved to adjourn the meeting; Cheryl Spearman seconded the motion, and the meeting was adjourned at 6:45 p.m.