

TRINITY MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
August 21, 2023-Monthly Meeting

- I. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Randy Karnes.

Board Members Present:

Randy Karnes, President
Marjory Pulvino, Vice President
Cheryl Spearman, Secretary
Patricia Rogers
Michelle Medlock
Steve Hancock
Deana Shelly
Sunnie Frye

Board Members Absent: Laura Huffman

Others Present:

Billy Goodin, Executive Assistant to the Board
Kent Waters, Administrator, MidCoast Trinity
Orrin Hargrave, OnPoint
Connie Bryant, HCA
Ron Linderman
May Linderman
Pam Crumpton
Danny Crumpton
Dorsey Holsinger
Ian Gibson, COO Huntsville Memorial

*Denotes Guests that addressed the board

- II. **INVOCATION** Steve Hancock provided the invocation.

III. **PUBLIC FORUM**

Randy Karnes welcomed those in attendance and opened the floor for any discussions. There were no questions or comments presented during the public forum.

IV. **READING AND APPROVAL OF MINUTES**

The minutes of the monthly Board Meeting held on July 17, 2023, were reviewed by the Board.

Action: Marjory Pulvino made the motion to accept the minutes as written for the June 19, 2023, Monthly Board Meeting. Michelle Medlock seconded the motion, and it was unanimously approved by the Board.

The minutes of the Special Called Board Meeting held on August 10, 2023, were reviewed by the Board.

Action: Deana Shelly made the motion to accept the minutes as written for the June 19, 2023, Monthly Board Meeting. Cheryl Spearman seconded the motion, and it was unanimously approved by the Board.

V. **PRESENTATION OF MIDCOAST REPORT:** Presented by Kent Waters, Administrator, MidCoast-Trinity

Kent Waters gave an update on the progress of the reopening of the facility stating that the State Architectural Survey is scheduled for August 23, 2023. Following the completion, passing and licensure the hospital will be ready to open, but Kent is not sure of the timeline. After the completion of the architectural inspection the hospital will begin preparations for accreditation through HSCS. The pharmacy license has been received and lab equipment is in the process of being installed. Casey Hayslip has been hired as the laboratory supervisor. Nurse Practitioner Charlotte Ellis who is currently working in the clinic will begin seeing children for vaccines, well check visits and school physicals.

VI. **PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

1. **Monthly Financial Report**

The Monthly Financial Report was distributed, and it was presented by Orrin Hargrave with OnPoint. Mr. Hargrave reported that tax percent collections for the current tax year were at 92%. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account balance and included the Pledge Report from the First National Bank of Trinity. Mr. Hargrave also presented an update on the TexasCLASS investment pool performance. He also stated that due to a change in the law, the way the tax collections are reported by the Appraisal District will change in the future.

<u>Compilation of Financial Statements – Assets</u>	<u>July 31, 2023</u>
Cash on hand	\$ 250.00
Checking	\$ 64,351.95
TexasCLASS cash	\$ 1,836,875.03
Money market account FNB	\$ 481,721.70
Grant Account FNB	\$ 73,074.83
Property taxes receivable	\$ 535,104.70
<u>Less allowance for doubtful accounts</u>	<u>\$ (217,354.06)</u>
Total Current Assets	\$ 2,774,024.15

For the current month Total Revenues were **\$19,476.93**, Total Operating Expenses were **\$52,295.42**. Operating Revenues in Excess of (Less Than) Expenses were (**\$32,818.49**).

Action: Cheryl Spearman moved that the financial report be accepted by the Board. Michelle Medlock seconded the motion, and it was unanimously approved by the Board.

VII. PRESENTATION OF COMMITTEE REPORTS

A. Executive Committee: Presented by Randy Karnes, President

Randy Karnes stated that he did not have any updates as most had been covered during Kent Water's presentation. Mr. Karnes. Randy asked Kent for a sheet of hospital acronyms.

B. Budget Committee: Presented by Marjory Pulvino, Chair

1. TexasCLASS Report-Marjory Pulvino stated that the investments were being monitored routinely to ensure that the 80% investment limit was being followed. Marjory stated that the performance of the investment pool had been addressed during Orrin Hargrave's Quarterly Investment Report presentation.

2. Review and Certification of the 2023 Appraisal Roll from TCAD-Randy Karnes signed the acknowledgement form that will be returned to the TCAD. The Certification and Proposed Tax Rate will be approved by Resolution during the August meeting.

C. Appraisal District Liaison Committee Report: Presented by Steve Hancock, Chair

1. Steve Hancock reported on a meeting with the TCAD and discussed the Tax Rate Scenarios Sheet that was received from Gary Gallant. Steve reported that he and Gary discussed where the District needs to be for the next fiscal year. This year, we can lower our tax rate from .1226 to .1206 since our revenues are going up. This is because the appraisals are going up. We can revisit our tax rate next year after the hospital opens, and we have a better idea of what expenses we will incur.

D. Website Committee Report: Presented by Steve Hancock, Chair

1. Steve Hancock presented a report from the Website Committee detailing the updates and changes that have been made to the Website. Changes include updating information to include replacement of HealthPoint information with MidCoast Health System information. Updates also included new photos and correcting links and widgets.

E. Community Health Resource Center Report: Report by Marjory Pulvino

Marjory Pulvino reported that the CHRC Advisory Committee had met and that the CHRC Coordinator position has been filled by Areia Bacon. Ms. Bacon has started and is working to get the CHRC up and running.

F. Executive Assistant to the Board Report:

Billy Goodin presented the following report for the month.

Month: July 2023

1. **Facility:** No issues other than continued construction in preparation for the life safety inspections and licensing of the facility.
2. **Utilities:** None
3. **Fire and Safety:** Continued construction and testing for the hospital reopening.
4. **MidCoast (Clinic):** HVAC issues-repairs in progress.
5. **Misc:** None
6. **Petty Cash Report:** Replenishment Verification performed on 8/14/2023- Cash-\$86.15, Cash from Ck# 021779 \$163.85 for a total of \$250.00 to balance to assigned total of \$250.00. Monthly Petty Cash Verification performed on 8/21/2023 Cash \$250.00, Receipts \$0.00, Checks \$0. for a total of \$250.00. Balanced to assigned total of \$250.00. Both were verified by Cheryl Spearman, TMHD Secretary.
7. **Questions and Comments:** None

IX. UNFINISHED BUSINESS: None

X. NEW BUSINESS:

1. Resolution #0007-2023 stating that the Board is accepting the appraisal roll and proposing a tax rate of .1206 was presented to the Board. A public hearing is set for September 18. The tax office will take care of the official postings.

Action: Resolution #0007-2023 was passed to each Board Member for their signature and indication of their vote. The Resolution was unanimously approved with all Board Members indicating "For".

X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED – There was no business requiring a closed session.

XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS - There was no business requiring a closed session.

XII. ADJOURNMENT – There being no further business, Cheryl Spearman moved to adjourn the meeting; Michelle Medlock seconded the motion, and the meeting was adjourned at 6:32 p.m.



Billy Goodin, Executive Assistant to the Board

9-18-23
Date