

TRINITY MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
November 20, 2023-Monthly Meeting

- I. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Randy Karnes.

Board Members Present:

Randy Karnes, President
Marjory Pulvino, Vice President
Cheryl Spearman, Secretary
Patricia Rogers
Steve Hancock
Sunnie Frye

Board Members Absent:

Laura Huffman
Michelle Medlock
Deana Shelly

Others Present:

Billy Goodin, Executive Assistant to the Board
Kent Waters, Administrator, MidCoast Trinity
Roxann Langston, DON MidCoast Trinity
Orrin Hargrave, OnPoint
Brett Kirkham, CEO MidCoast-virtual

*Denotes Guests that addressed the board

- II. **INVOCATION** Cheryl Spearman provided the invocation.

III. **PUBLIC FORUM**

Randy Karnes welcomed those in attendance and opened the floor for any discussions or questions. There were no questions or comments presented during the public forum.

IV. **READING AND APPROVAL OF MINUTES**

The minutes of the monthly Board Meeting held on October 16, 2023, were reviewed by the Board.

Action: Cheryl Spearman made the motion to accept the minutes as written for the October 16, 2023, Monthly Board Meeting. Patricia Rogers seconded the motion, and it was unanimously approved by the Board.

- V. **PRESENTATION OF MIDCOAST REPORT:** Presented by Kent Waters, Administrator, MidCoast-Trinity

Brett Kirkham, CEO of MidCoast Healthcare System, phoned in and introduced himself and provided a brief history of his background and experience to the Board. Mr. Kirkham stated that MidCoast is in the process of recruiting mid-level providers and possibly an additional physician for the Clinic. Mr. Kirkham also stated an interest in recruiting established providers and specialists that may be interested in utilizing some of the space within the facility.

Kent Waters gave an update on the recent state inspection of the facility. The State follow up Architectural Survey is scheduled for December 5, 2023 at 8:30 a.m. Mr. Waters stated that most of the items from the initial survey have been addressed with the exception of the ER waiting area air system and the nurse call system. Mr. Waters is awaiting confirmation from the state agency that the plan of action will address the deficiencies appropriately. Mr. Water stated that upon passing the inspection it would take about 2 weeks to receive the license and the staff and providers would work on plans for a soft opening. Mr. Waters also updated the Board about his meeting with SHSU to discuss their residency program and also stated that Daniel Quan would be returning to Trinity to begin working in the clinic and hospital as a provider next year. Mr. Waters thanked all of the members that contributed comments to the recent press release that contained MidCoast's plan for the hospital and contained comments from some of the Board Members. The press release was released to the local newspaper and a copy was provided to each Board Member.

VI. PRESENTATION OF STATISICAL AND FINANCIAL REPORTS

1. Monthly Financial Report

The Monthly Financial Report was distributed, and it was presented by Orrin Hargrave with OnPoint. Mr. Hargrave reported that tax percent collections for the current tax year were at 7%. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account balance and included the Pledge Report from the First National Bank of Trinity. Mr. Hargrave also presented an update on the TexasCLASS investment pool performance as outlined in the Quarterly Investment Report.

<u>Compilation of Financial Statements – Assets</u>	<u>October 31, 2023</u>
Cash on hand	\$ 250.00
Checking	\$ 134,296.46
TexasCLASS cash	\$ 1,459,986.93
Money market account FNB	\$ 281,814.95
Grant Account FNB	\$ 67,656.79
Property taxes receivable	\$ 535,104.70
Less allowance for doubtful accounts	\$ (217,354.06)
<u>Prepaid Insurance</u>	<u>\$ 46,626.06</u>
Total Current Assets	\$ 2,308,381.83

For the current month Total Revenues were **\$24,080.81**, Total Operating Expenses were **\$58,139.70**. Operating Revenues in Excess of (Less Than) Expenses were (**\$34,058.89**).

Action: Marjorie Pulvino moved that the financial report be accepted by the Board. Patricia Rogers seconded the motion, and it was unanimously approved by the Board.

VII. PRESENTATION OF COMMITTEE REPORTS

A. Executive Committee: Presented by Randy Karnes,

President-Randy Karnes stated that the Architectural final inspection will be December 5. Everything has been corrected.

B. Budget Committee: Presented by Marjory Pulvino, Chair

1. TexasCLASS Report-Marjory Pulvino, Chair- The Budget Committee met and reviewed that TexasClass investments and determined that \$100,000.00 could be moved from the checking account to TexasClass and would be within the 80% investment limit established by the TMHD investment policy and strategy. Marjory Pulvino recommended that the Board make this transaction to optimize the Boards interest earnings.

Action: Randy Karnes made the motion to move \$100,000.00 from the checking account into TexasClass. Sunnie Frye seconded the motion, and it was unanimously approved by the Board.

C. Community Health Resource Center Report: Report by Marjory Pulvino

Marjory Pulvino, CHRC Advisory Committee Chair, stated that Areia Bacon, CHRC Coordinator, has been distributing brochures and fliers through out the community as part of the community outreach and promotion plan and that the resource center will be exploring avenues to obtain additional funding through grants.

D. Executive Assistant to the Board Report:

Billy Goodin presented the following report for the month.

Month: October 2023

1. **Facility:** No issues other than continued construction in preparation for the life safety inspections and licensing of the facility.
2. **Utilities:** None
3. **Fire and Safety:** Continued construction and testing for the hospital reopening.
4. **MidCoast (Clinic):** None
5. **Misc:** Updated Board Contact Sheet and Committee Assignments.
6. **Petty Cash Report:** Monthly Petty Cash Verification performed on

11/20/2023 Cash \$244.06, Receipts \$5.94, Checks \$0. for a total of \$250.00. Balanced to assigned total of \$250.00. Verified by Cheryl Spearman, TMHD Secretary.

7. Questions and Comments:

X. NEW BUSINESS:

1. Sign Agreement-City of Trinity-Discussion and Action-Randy Karnes presented a proposed lease agreement from the City of Trinity to use a portion of the hospital property located at the intersection of Pine Valley Dr. and State Highway 19 North for placement of a Welcome to Trinity sign. The agreement contained the exact sign location and detail of the sign construction as well as photos.

Action: Marjory Pulvino made the motion that the Board approve the Agreement with the City of Trinity for placement of a sign. Steve Hancock seconded the motion, and it was unanimously approved by the Board.

X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED –No Closed Session Required

In Accordance With Section 551.072 of the Open Meetings Handbook, “Deliberations About Real Property” and Section 551.085. Deliberation by Governing Board of Certain Providers of Health Care Services.

XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS – No Closed Session Required

XII. ADJOURNMENT – There being no further business, Marjory Pulvino moved to adjourn the meeting; Steve Hancock seconded the motion, and the meeting was adjourned at 6:49 p.m.



Billy Goodin, Executive Assistant to the Board

12-18-23

Date