

**TRINITY MEMORIAL HOSPITAL DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**January 22, 2023-Monthly Meeting**

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**I. CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Randy Karnes.

**Board Members Present:**

**Randy Karnes, President**  
**Marjory Pulvino, Vice President**  
**Cheryl Spearman, Secretary**  
**Patricia Rogers**  
**Laura Huffman**  
**Michelle Medlock**  
**Steve Hancock**  
**Deana Shelly**  
**Sunnie Frye**

**Board Members Absent:** **None**

**Others Present:**

**Billy Goodin, Executive Assistant to the Board**  
**Kent Waters, Administrator, MidCoast Trinity**  
**Roxann Langston, DON MidCoast Trinity**  
**Orrin Hargrave, OnPoint**  
**Kim Johnson, Todd, Hamaker & Johnson, LLC**

\*Denotes Guests that addressed the board

**II. INVOCATION** Steve Hancock provided the invocation.

**III. PUBLIC FORUM**

Randy Karnes welcomed those in attendance and opened the floor for any discussions or questions. There were no questions or comments presented during the public forum.

**IV. READING AND APPROVAL OF MINUTES**

The minutes of the monthly Board Meeting held on December 18, 2023, were reviewed by the Board.

**Action:** Laura Huffman made the motion to accept the minutes as written for the December 18, 2023, Monthly Board Meeting. Patricia Rogers seconded the motion, and it was unanimously approved by the Board.

**V. PRESENTATION OF MIDCOAST REPORT:** Presented by Kent Waters, Administrator, MidCoast-Trinity

Kent Waters stated that Mid Coast sponsored a job fair on January 16, 2024 at the hospital. About 22 applicants came in (90%) local. MidCoast was very happy with the participation, but they are still looking for staff to work in the lab, radiology, and nursing. On January 26, Kent is going to start conversations with representatives from HealthPoint. Since we do not have a pediatrician, HealthPoint would like to rent a space in the clinic for their pediatrician to see children in our community.

MidCoast will open the ER and hospital on February 5. They will also start working toward getting CMS accreditation. After the opening, Kent will start building a roster of ER doctors. Kent expects the next two weeks to be hectic, but wants the opening to happen slowly. Our hospital will be on the EMS route.

Also, Kent reported that the fair market value costs are in for the Board to view. On February 5, MidCoast has plans to participate in the Trinity High School job fair.

## **VI. PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

### **1. Monthly Financial Report**

The Monthly Financial Report was distributed, and it was presented by Orrin Hargrave with OnPoint. Mr. Hargrave reported that tax percent collections for the current tax year were at 14%. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account balance and included the Pledge Report from the First National Bank of Trinity. Mr. Hargrave also presented an update on the TexasCLASS investment pool performance.

<b><u>Compilation of Financial Statements – Assets</u></b>	<b><u>December 31, 2023</u></b>
<b>Cash on hand</b>	<b>\$ 250.00</b>
<b>Checking</b>	<b>\$ 202,057.14</b>
<b>TexasCLASS cash</b>	<b>\$ 1,654,412.18</b>
<b>Money market account FNB</b>	<b>\$ 281,861.28</b>
<b>Grant Account FNB</b>	<b>\$ 63,220.71</b>
<b>Property taxes receivable</b>	<b>\$ 535,104.70</b>
<b>Less allowance for doubtful accounts</b>	<b>\$ (217,354.06)</b>
<b>Prepaid Insurance</b>	<b>\$ 36,264.72</b>
 <b>Total Current Assets</b>	 <b>\$ 2,555,816.67</b>

For the current month Total Revenues were **\$154,485.81**, Total Operating Expenses were **\$82,541.32**. Operating Revenues in Excess of (Less Than) Expenses were **\$71,944.49**.

**Action:** Deana Shelly moved that the financial report be accepted by the Board. Cheryl Spearman seconded the motion, and it was unanimously approved by the Board.

### **2. Quarterly Investment Report:**

<b>First National Bank</b>	<b>Rate</b>	<b>Quarterly Interest</b>	<b>Fiscal YTD</b>
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<b>Money Market ***752</b>	0.1%	\$ 71.03	\$ 183.13
<b>Texas CLASS Pool</b>			
<b>Investment Pool</b>	5.5716%	\$ 21,296.05	\$ 45,823.80
<b>Total Combined:</b>		<b>\$ 21,367.08</b>	<b>\$ 46,006.93</b>

**Action:** Randy Karnes moved that the Quarterly Investment Report be approved by the Board. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

### **3. Annual Audit Report presented by Todd, Hamaker & Johnson, LLP-**

Kim Johnson, with Todd, Hamaker & Johnson, LLC presented the draft fiscal audit report--year beginning July 1, 2022 to June 30, 2023. She said that we have ended the year in a good position. The District does not have any debt and the assets are greater than the liabilities. The reason for the decrease in cash is because a large sum was moved to Texas Class investments. Kim said the budget was amended in time and we are keeping it intact. Kim is concerned with our assets disappearing. She advised us keep up with our assets and with inventory being disposed of and replaced. When inventory is taken, we need to make sure we document that because we need a clear asset list the coming fiscal year. Steve Hancock, Sunni Frye and Deana Shelly volunteered to assist Billy Goodin with updating the inventory list. Orrin Hargrave said he has looked at the draft report and he would not change anything on it. Orrin Hargrave said this is the best audit opinion we can get.

**Action:** Randy Karnes moved that the Annual Audit Report be approved by the Board. Deana Shelly seconded the motion, and it was unanimously approved by the Board.

## **VII. PRESENTATION OF COMMITTEE REPORTS**

### **A. Executive Committee: Presented by Randy Karnes-**

1. Randy Karnes expressed concern about having an adequate number of personnel to open the hospital. Mr. Karnes stated that he was happy to see the fair market value report so he can plug those numbers into our lease contract with MidCoast and possibly begin invoicing MidCoast for lease payments in February.

**B. Budget Committee:** Presented by Marjory Pulvino, Chair

1. TexasCLASS Report-Marjory Pulvino, Chair- The Budget Committee met and reviewed that TexasClass investments and determined that \$100,000.00 could be moved from the checking account to TexasClass and would be within the 80% investment limit established by the TMHD investment policy and strategy. Marjory Pulvino recommended that the Board make this transaction to optimize the Boards interest earnings.

**Action:** Randy Karnes made the motion to move \$100,000.00 from the checking account into TexasClass. Sunnie Frye seconded the motion, and it was unanimously approved by the Board.

**C. Community Health Resource Center Report:** Report by Marjory Pulvino

Marjory Pulvino, CHRC Advisory Committee Chair, stated that Areia Bacon, CHRC Coordinator, has continued to distribute brochures and fliers throughout the community as part of the community outreach and promotion plan. The CHRC Advisory Committee has also been discussing more options for promoting the Center in the community. CHRC has also been planning to begin presentations of health related education programs through Texas AgriLife. Locations for these presentations may include the hospital dining room which would help promote the hospital.

**D. Election Committee:**

May 4, 2024.0

1. Election Coordinator-Cheryl Spearman reported that the election committee met on January 9. All four member of the committee and Billy Goodin discussed several topics. At the time of the meeting the election calendar was not posted on the Secretary of State website so the committee discussed a few important dates—January 17—first day candidate packets can be turned in; and February 16—last day the packets can be turned in. The committee agreed to ask the Board to make a motion to order the election, hire Priscilla Rasbeary as our election administrator and have the election at city hall where the city will host their city council election. The next election committee meeting will take place on February 17 at 4:30pm.

**Action:** Deana Shelly made the motion to contract with Priscilla Rasbeary the Trinity County Election Coordinator to oversee the TMHD Election for May 4, 2024 Election. Pat Rogers seconded the motion, and it was unanimously approved by the Board.

2. Order of Election- Resolution #0001-2024-The Resolution to Order the May 4, 2024 Election was included in the Board Member meeting packets for their

review. The Election is scheduled to be held on May 4, 2024 at Trinity City Hall and the Positions that expire are 2,4,6 and 8.

**Action:** Laura Huffman made the motion to approve Resolution #0001-2024 to order the May 4, 2024 Election. Deana Shelly seconded the motion, and it was unanimously approved by the Board. The Resolution was signed by all Members of the Board and all Member voting unanimously “For” the order.

**E. Executive Assistant to the Board Report:**

Billy Goodin presented the following report for the month.

**Month:** December 2023

1. **Facility:** None
2. **Utilities:** None
3. **Fire and Safety:** Continued construction and testing for the hospital reopening.
4. **MidCoast (Clinic):** No issues reported.
5. **Misc:**
6. **Petty Cash Report:** Monthly Petty Cash Verification performed on 1/22/2024 Cash \$244.06, Receipts \$5.94-Post office postage, Checks \$0. for a total of \$250.00. Balanced to assigned total of \$250.00. Verified by Cheryl Spearman, TMHD Secretary.
7. **Questions and Comments:**

**VIII. UNFINISHED BUSINESS: None**

**X. NEW BUSINESS: TMHD 2024 Calendar-Review and Approve**

The proposed calendar was distributed to the Board for their review and suggestion.

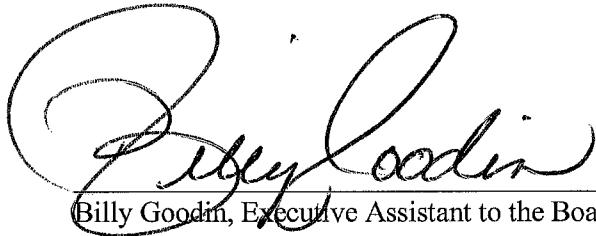
**Action:** Cheryl Spearman made the motion to approve the 2024 TMHD Calendar. Patricia Rogers seconded the motion, and it was unanimously approved by the Board.

**X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED –No Closed Session Required**

In Accordance With Section 551.072 of the Open Meetings Handbook, “Deliberations About Real Property” and Section 551.085. Deliberation by Governing Board of Certain Providers of Health Care Services.

**XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS – No Closed Session Required**

**XII. ADJOURNMENT** – There being no further business, Laura Huffman moved to adjourn the meeting; Deana Shelly seconded the motion, and the meeting was adjourned at 7:26 p.m.



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Billy Goodin, Executive Assistant to the Board



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2-19-24

Date