

**TRINITY MEMORIAL HOSPITAL DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**February 19, 2023-Monthly Meeting**

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- I. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Randy Karnes.

**Board Members Present:**

Randy Karnes, President  
Marjory Pulvino, Vice President  
Cheryl Spearman, Secretary  
Patricia Rogers  
Laura Huffman  
Michelle Medlock  
Steve Hancock  
Deana Shelly  
Sunnie Frye

**Board Members Absent:**      None

**Others Present:**

Billy Goodin, Executive Assistant to the Board  
Kent Waters, Administrator, MidCoast Trinity  
Roxann Langston, DON MidCoast Trinity  
Orrin Hargrave, OnPoint  
Connie Bryant, HCA

\*Denotes Guests that addressed the board

- II. **INVOCATION**      Randy Karnes provided the invocation.

III. **PUBLIC FORUM**

Randy Karnes welcomed those in attendance and opened the floor for any discussions or questions. There were no questions or comments presented during the public forum.

IV. **READING AND APPROVAL OF MINUTES**

The minutes of the monthly Board Meeting held on January 22, 2024, were reviewed by the Board. It was clarified that the Executive Committee report referred to starting invoicing MidCoast for rent in February.

**Action:** Cheryl Spearman made the motion to accept the minutes as written for the December 18, 2023, Monthly Board Meeting, and the January 22, 2024, minutes as clarified. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

V. **PRESENTATION OF MIDCOAST REPORT:** Presented by Kent Waters,  
Administrator, MidCoast-Trinity

Kent Waters stated that during the first week after opening, the ER saw 49 patients, transferred 6, and admitted 2 as observation patients. During the second week, 58 were seen in the ER, 1 admitted as an acute inpatient, 1 as an observation patient. During the first 2 weeks, outpatients had 418 lab tests performed and 58 images. He said that he, David Mak and Brett Kirkham met with HealthPoint about HealthPoint providing pediatric care at the clinic. Discussions are ongoing. Mr. Waters also reported that PHI has a contract with the county for life flight services, and no resident of the county or surrounding areas that touch the county has to pay for PHI services.

VI. **PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

1. **Monthly Financial Report**

The Monthly Financial Report was distributed, and it was presented by Orrin Hargrave with OnPoint. Mr. Hargrave reported that tax percent collections for the current tax year were at 68%. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account balance and included the Pledge Report from the First National Bank of Trinity. Mr. Hargrave also presented an update on the TexasCLASS investment pool performance.

<b><u>Compilation of Financial Statements – Assets</u></b>	<b><u>January 31, 2024</u></b>
<b>Cash on hand</b>	<b>\$ 250.00</b>
<b>Checking</b>	<b>\$ 293,159.42</b>
<b>TexasCLASS cash</b>	<b>\$ 1,962,994.16</b>
<b>Money market account FNB</b>	<b>\$ 281,885.22</b>
<b>Grant Account FNB</b>	<b>\$ 61,402.73</b>
<b>Property taxes receivable</b>	<b>\$ 535,104.70</b>
<b>Less allowance for doubtful accounts</b>	<b>\$ (217,354.06)</b>
<b><u>Prepaid Insurance</u></b>	<b><u>\$ 31,084.05</u></b>
<b>Total Current Assets</b>	<b>\$ 2,948,526.22</b>

For the current month Total Revenues were **\$415,752.66**, Total Operating Expenses were **\$53,963.88**. Operating Revenues in Excess of (Less Than) Expenses were **\$361,788.78**.

**Action:** Marjory Pulvino moved that the financial report be accepted by the Board. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

VII. **PRESENTATION OF COMMITTEE REPORTS**

A. **Executive Committee:** Presented by Randy Karnes-

B. Randy Karnes discussed the need to complete the Lease Agreement with MidCoast Healthcare System now that the fair market value has been determined. Mr. Karnes

also inquired about the completion of the inventory verification. Billy Goodin stated that the inventory was close to being completed with the exception of the HVAC units on the roof, the upgrades to the radiology equipment and the replacement of computers, monitors, printers and other electronic equipment.

**C. Budget Committee:** Presented by Marjory Pulvino, Chair

1. TexasCLASS Report-Marjory Pulvino, Chair- The Budget Committee met and reviewed the TexasCLASS investments and determined that \$120,000.00 will be moved from the checking account to TexasCLASS. It is within the 80% investment limit established by the TMHD investment policy and strategy. Marjory Pulvino stated that this transaction will optimize the Board's interest earnings.

**C. Community Health Resource Center Report:** Report by Marjory Pulvino

Marjory Pulvino, CHRC Advisory Committee Chair, stated that Areia Bacon, CHRC Coordinator, has continued to distribute brochures and fliers throughout the community as part of the community outreach and promotion plan. The CHRC Advisory Committee has also been discussing more options for promoting the Center in the community. CHRC has also been planning to begin presentations of health related education programs through Texas AgriLife. The first presentation by Deborah Alvarenga the County Health Extension Agent was held at the Martin Senior Center and was very well received. On February 21 there will be a zoom presentation on the care of persons with dementia at Westwood Shores. Locations for future presentations may include the hospital dining room which would help promote the hospital.

**D. Election Committee:** Presented by Cheryl Spearman, Chair

May 4, 2024 Election Updates

1. Cheryl Spearman reported that the election committee met again on Friday, February 16 at 4:30pm. Committee members reviewed and accepted the application packets for each of the incumbents. No other packets were received by the 5:00 deadline for turning in a packet. Priscilla Rasbeary, the election administrator, was called and informed that each of the four candidates were unopposed. Billy will send the certification of unopposed status form to Priscilla and she will sign it and get it back to the Board. At our next regular Board meeting we will accept the certification and issue the order cancelling the election.

**E. Executive Assistant to the Board Report:**

Billy Goodin presented the following report for the month.

**Month:** January 2024

1. **Facility:** None
2. **Utilities:** None
3. **Fire and Safety:** None
4. **MidCoast (Clinic):** No issues reported.
5. **Misc:**
6. **Petty Cash Report:** Monthly Petty Cash Verification performed on 2/19/2024 Cash \$244.06, Receipts \$5.94-Post office postage, Checks \$0. for a total of \$250.00. Balanced to assigned total of \$250.00. Verified by Cheryl Spearman, TMHD Secretary.
7. **Questions and Comments:**

**VIII. UNFINISHED BUSINESS:** None

**IX. NEW BUSINESS:** None

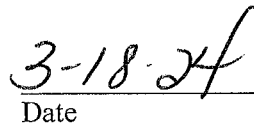
**X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED** –No Closed Session Required

In Accordance With Section 551.072 of the Open Meetings Handbook, “Deliberations About Real Property” and Section 551.085. Deliberation by Governing Board of Certain Providers of Health Care Services.

**XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS** – No Closed Session Required

**XII. ADJOURNMENT** – There being no further business, Laura Huffman moved to adjourn the meeting; Marjory Pulvino seconded the motion, and it was unanimously approved. The meeting was adjourned at 6:22 p.m.

  
Billy Goodin, Executive Assistant to the Board

  
Date