

**TRINITY MEMORIAL HOSPITAL DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**June 17, 2024-Monthly Meeting/Budget Hearing**

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**I. CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Randy Karnes.

**Board Members Present:** **Randy Karnes, President**  
**Marjory Pulvino, Vice President**  
**Cheryl Spearman, Secretary**  
**Patricia Rogers**  
**Laura Huffman**  
**Michelle Medlock**  
**Steve Hancock**  
**Deana Shelly**  
**Sunnie Frye**

**Board Members Absent:** **None**

**Others Present:** **Billy Goodin, Executive Assistant to the Board**  
**Kent Waters, Administrator, MidCoast Trinity**  
**Orrin Hargrave, On-Point**

\*Denotes Guests that addressed the board

**II. INVOCATION** Randy Karnes provided the invocation.

**III. PUBLIC FORUM-BUDGET HEARING**

Randy Karnes welcomed those in attendance and opened the floor for any discussions or questions regarding the proposed budget. There were no questions or comments presented during the public tax hearing.

**IV. READING AND APPROVAL OF MINUTES**

The minutes of the monthly Board Meeting held on May 20, 2024, were reviewed by the Board.

**Action:** Cheryl Spearman made the motion to accept the minutes as written for the May 20, 2024 monthly Board Meeting. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

The minutes of the Special Called Board Meeting held on May 28, 2024, were reviewed by the Board.

**Action:** Laura Huffman made the motion to accept the minutes as written for the May 28, 2024 Special Called Board Meeting. Patricia Rogers seconded the motion, and it was unanimously approved by the Board.

**V. PRESENTATION OF MIDCOAST REPORT:** Presented by Kent Waters, Administrator, MidCoast-Trinity

Kent Waters reported that the 20 patients requirement for the ACHC inspection has been met and that the inspection has been ordered. The hospital has been getting help from the other Mid Coast facilities in preparation for the inspection. ACHC has also been meeting with departments of the facility in order to answer question and concerns about the survey.

New radiology equipment is scheduled to be installed in the next week and should be completed in about 5 days.

Daniel Quan is scheduled to begin his practice in the clinic on August 24, 2024. He will see patients in the clinic and may also spend time in the Emergency Department.

Mid Coast is in the process of finalizing a contract with HealthPoint to open a pediatric practice in the clinic facility.

**VI. PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

**1. Monthly Financial Report**

The Monthly Financial Report was distributed, and it was presented by Orrin Hargrave with OnPoint. Mr. Hargrave reported that tax percent collections for the current tax year were at 89%. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account balance and included the Pledge Report from the First National Bank of Trinity. Mr. Hargrave also presented an update on the TexasCLASS investment pool performance.

<u>Compilation of Financial Statements – Assets</u>	<u>May 31, 2024</u>
Cash on hand	\$ 250.00
Checking	\$ 55,818.32
TexasCLASS cash	\$ 1,254,733.02
Money market account FNB	\$ 156,977.99
Property taxes receivable	\$ 535,104.70
Less allowance for doubtful accounts	\$ (217,354.06)
Prepaid Insurance	\$ 10,361.37
 <b>Total Current Assets</b>	 <b>\$ 1,795,891.34</b>

For the current month Total Revenues were **\$24,267.24**, Total Operating Expenses were **\$293,897.64**. Operating Revenues in Excess of (Less Than) Expenses were **(\$269,630.40)**.

**Action:** Michelle Medlock moved that the financial report be accepted by the Board. Sunnie Frye seconded the motion, and it was unanimously approved by the Board.

## **VII. PRESENTATION OF COMMITTEE REPORTS**

**A. Executive Committee:** Presented by Randy Karnes, President:

Randy Karnes had no issues or updates to discuss.

**B. Budget Committee:** Presented by Marjory Pulvino, Chair

1. TexasCLASS Report-
2. Amendment of the Budget for YE 6/30/2024

**Action:** Cheryl Spearman moved that the Board amend the Budget for YE 6/30/2024 as recommended by the Budget Committee. Laura Huffman seconded the motion, and it was unanimously approved by the Board

3. Adoption of the Proposed Budget for YE 6-30-3025

Marjory Pulvino moved that the Board adopt the Proposed Budget recommended by the Budget Committee for YE 6/30/2024. Laura Huffman seconded the motion, and it was unanimously approved by the Board

**C. Community Health Resource Center Report:** Report by Marjory Pulvino

The CHRC has continued to provide educational programs to the community including at the Martin Senior Center, the Retired Teachers Association, and a group at Westwood Shores. Relationships have been established with RX Outreach and Needy Meds, and medical equipment is being loaned on a regular basis. The final report to the Episcopal Health Foundation is due on May 31.

**D. Executive Assistant to the Board Report:**

Billy Goodin presented the following report for the month.

**Month:** May 2024:

1. **Petty Cash Report:** Monthly Petty Cash Verification performed on 6/17/2024 Cash \$244.06, Receipts \$5.94-Post office postage, Checks \$0. for a total of \$250.00. Balanced to assigned total of \$250.00. Verified by Cheryl Spearman, TMHD Secretary.
2. **Questions and Comments:** None

**VIII. UNFINISHED BUSINESS: None**

**IX. NEW BUSINESS:**

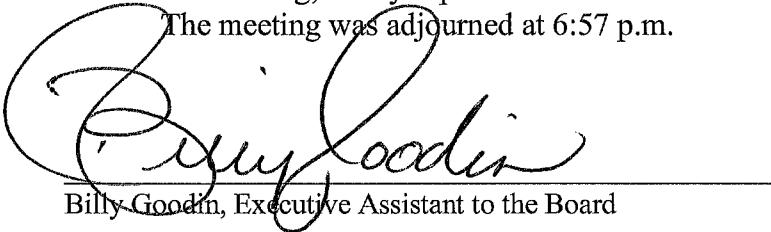
1. Election of Executive Officers for 2024-2025
  - a. President-Randy Karnes made a motion to nominate Marjory Pulvino for the position of President. Cheryl Spearman seconded the motion and it was unanimously approved by the Board.
  - b. Deana Shelly made a motion to nominate Steve Hancock for the position of Vice- President. Laura Huffman seconded the motion and it was unanimously approved by the Board.
  - c. Laura Huffman made a motion to nominate Cheryl Spearman for the position of Secretary. Deana Shelly seconded the motion and it was unanimously approved by the Board.
2. Annual Committee Assignments: Randy Karnes made a motion to table the committee assignments until the July meeting. Marjory Pulvino seconded the motion and it was unanimously approved by the board.

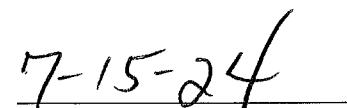
**X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED: No Closed Session Required**

In Accordance With Section 551.072 of the Open Meetings Handbook, “Deliberations About Real Property” and Section 551.085. Deliberation by Governing Board of Certain Providers of Health Care Services.

**XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS – No Closed Session Required.**

**XII. ADJOURNMENT – There being no further business, Laura Huffman moved to adjourn the meeting; Cheryl Spearman seconded the motion, and it was unanimously approved. The meeting was adjourned at 6:57 p.m.**

  
Billy Goodin, Executive Assistant to the Board

  
Date