

TRINITY MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
December 16, 2024-Monthly Meeting

- I. **CALL TO ORDER:** The meeting was called to order at 5:32 p.m. by President Marjory Pulvino.

Board Members Present:

Marjory Pulvino, President
Steve Hancock, Vice President
Cheryl Spearman, Secretary
Patricia Rogers
Randy Karnes
Laura Huffman
Deana Shelly
Sunnie Frye

Board Members Absent: Michelle Medlock

Others Present:

Billy Goodin, Executive Assistant to the Board
Josh Abell, Administrator, MCMCT/MCMCC
Roxann Langston, DON, MCMCT/MCMCC
Orrin Hargrave, On-Point
Connie Bryant, HCA *

*Denotes Guests that addressed the board

- II. **INVOCATION** Steve Hancock provided the invocation.

III. **PUBLIC FORUM-PUBLIC**

Marjory Pulvino welcomed those in attendance and opened the floor for any discussions or questions. Connie Bryant, HCA, informed the Board that HCA underwent an inspection and the facility was awarded as a Center of Excellence. Mrs. Bryant also discussed the Trinity County Air Vac discussion at the last Trinity County Commissioners Court. Mrs. Bryant stated that the PHI contract for the county was not renewed. There were no other questions or comments presented during the Public Forum.

IV. **READING AND APPROVAL OF MINUTES**

The minutes of the monthly Board Meeting held on November 18, 2024, were reviewed by the Board.

Action: Cheryl Spearman made the motion to accept the minutes as written for the November 18, 2024 monthly Board Meeting. Randy Karnes seconded the motion, and it was unanimously approved by the Board.

V. MIDCOAST REPORT-Josh Abell, Administrator MCMCT/MCMCC:

Josh Abell reported that the state inspectors from Tyler were back today. They were pleased with the corrections to the building. They found some issues with credentialing of the ER staff provided by Concord. There were also problems with the training of infection control staff. Josh suspects the group will find more things before they are finished. MidCoast is working on retention of staff by offering sign on and retention bonuses. The hospital has received word that they are approved and blessed by CMS and have the number required for billing to the hospital. The 600 claims have been submitted. MidCoast is also working with other insurance groups to begin submitting claims. MidCoast has applied for a Medicaid number. Telemetry is a big issue. Josh with Roxanne Langston's approval has recommended purchase of the telemetry system made by Mindray. This program has the ability to be upgraded and can service the inpatient side and the ER. The program will help with the admission rate so it will help our numbers grow. Josh reported that he and Brett met with our Congressman, Pete Sessions, last Saturday. They are asking for his help getting Trinity qualified to be a Rural Emergency Hospital. The REH model has many financial advantages. Congressman Sessions was very concerned and is promising to try and sponsor some bills to help rural hospitals. Josh suggested that the Board start thinking about starting a foundation to help fund equipment needs. He said he will check on the legal process involved with starting one.

VI. PRESENTATION OF STATISICAL AND FINANCIAL REPORTS

1. Monthly Financial Report

The Monthly Financial Report was distributed, and it was presented by Orrin Hargrave with OnPoint. Mr. Hargrave reported that tax percent collections for the month were at 13%. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account balance and included the Pledge Report from the First National Bank of Trinity. Mr. Hargrave also presented an update on the TexasCLASS investment pool performance.

<u>Compilation of Financial Statements – Assets</u>	<u>November 31, 2024</u>
Cash on hand	\$ 250.00
Checking	\$ 148,063.22
TexasCLASS cash	\$ 173,242.40
Money market account FNB	\$ 115,793.41
Property taxes receivable	\$ 535,104.70
Less allowance for doubtful accounts	\$ (217,354.06)
Prepaid Insurance	\$ 34,370.84
 Total Current Assets	 \$ 789,470.51

For the current month Total Revenues were **\$255,099.88**, Total Operating Expenses were **\$265,159.45**. Operating Revenues in Excess of (Less Than) Expenses were **(\$10,059.57)**.

Action: Deana Shelly moved that the financial report be accepted by the Board. Patricia Rogers seconded the motion, and it was unanimously approved by the Board.

VII. PRESENTATION OF COMMITTEE REPORTS

A. Executive Committee: Presented by Marjory Pulvino, President:

Marjory Pulvino reported that the Executive Committee had met with Brett Kirkham, CEO of MidCoast. The committee informed Brett that the TMHD does not have a lot of money left in the TexClass fund. The committee discussed concerns about MidCoast asking that TMHD pay for the HVAC repair. The committee had assumed that MidCoast would take care of the repair, since our contract states that they are in charge of the maintenance at our facility. He agreed with our proposal that we pay for the repair now, but that the cost will be deducted from the tax money we pay MidCoast during the next contract year. Brett shared the MidCoast financial reports and said he was extremely pleased with the leadership at our facility.

B. Budget Committee: Presented by Marjory Pulvino, President:

Marjory reported that the committee had met and discussed the HVAC repair request from MidCoast. The committee agreed with Josh Abell's recommendation that the bid for \$131,000 from Hargrove-Neel Inc. in Crockett be accepted. The company will receive half of the cost as a down payment and the other half of the cost when the project is complete. As soon as the contract is signed by the MidCoast representative, Orrin will cut a check for the first installment.

Representatives from the Board expect to meet with MidCoast in the near future to discuss the method of payment of tax income to MidCoast as required by the contract. The committee recommends that the projected annual expenses of the Board be subtracted from the expected tax income, and that value divided by twelve to determine the monthly payment to MidCoast. At the end of the contract year when actual tax income and Board expenses are known, over or under payment will be reconciled with MidCoast.

Action: Randy Karnes moved as per terms of the bid, when MidCoast signs the contract, TMHD will pay 50% of the cost of the HVAC system to MidCoast, and 50% upon completion of the bid price. Laura Huffman seconded the motion, and it was unanimously approved by the Board. MidCoast is to provide confirmation that the money was spent on the HVAC repair.

C. Community Health Resource Center Report: Report by Cheryl Spearman

Cheryl Spearman reported that the CHRC advisory committee had not been able to meet during the month of December. She shared copies of Ms. Bacon's productivity report and a listing of presentations that she had provided for the community.

D. Election Committee: Reported by Cheryl Spearman, Secretary, Chair

Cheryl Spearman reported that the Notice of the Deadline for Candidates to File an Application for a Place on the Ballot has been posted here at the hospital and on our website. There will be five positions up for election—Positions 1,3,5,7, and 9. The first day that the packets may be accepted is Wednesday, January 15, 2024. The clinic personnel will accept the packets. The last day the packets may be accepted is Friday, February 14, by 5:00pm. The election committee composed of Cheryl Spearman, Laura Huffman, Michelle Medlock, and Sunnie Frye will meet for the first time on Monday, January 13, at 4:30 in the board room of the hospital. They will review the application packet, go over the election calendar dates, discuss the choice of an election administrator and election place for Board approval at the January board meeting.

D. Executive Assistant to the Board Report:

Billy Goodin presented the following report for the month.

Month: December 2024:

1. Petty Cash Report: Monthly Petty Cash Verification performed on 12/16/2024 Cash \$234.08, Receipts \$15.92, Checks \$0. for a total of \$250.00. Balanced to assigned total of \$250.00. Verified by Cheryl Spearman, TMHD Secretary.

2. Questions and Comments: None

VIII. UNFINISHED BUSINESS:

1. President Marjory Pulvino reported on the QIPP program. She said she had spoken to Johnny Thompson about the violation problem with Parkwood Nursing Home in Lufkin and relayed the executive committee's concerns to him. However, Johnny informed her that he had just received word that CMS had removed that violation. He reported that the QIPP money for the facility had been paid in 2023 and 2024. Johnny Thompson stated that if for any reason MidCoast should leave Trinity, his group would continue to oversee the QIPP program and provide the necessary services. He stated that he intends to oversee Groveton and Parkwood himself.

Marjory said that she feels confident about the Board taking on the second nursing home. The Board discussed Parkwood and the QIPP program and finally came to an agreement.

Action: Randy Karnes moved that from the information we have now, the Board should expand our QIPP program to include Parkwood Nursing Home. Laura Huffman seconded the motion which was unanimously approved by the Board.

IX. NEW BUSINESS:

1. Approval of the TMHD 2025 Calendar: Copies of the TMHD 2025 Calendar were included in the meeting packets. The Board Members reviewed the calendar with no recommendations or amendments.

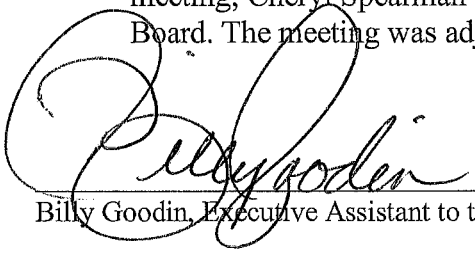
Action: Patricia Rogers moved that the 2025 TMHD Calendar be approved as written. Sunnie Frye seconded the motion, and it was unanimously approved by the Board.

X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED: No Closed Session Required

In Accordance with Section 551.072 of the Open Meetings Handbook, "Deliberations About Real Property" and Section 551.085. Deliberation by Governing Board of Certain Providers of Health Care Services.

XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS – No Closed Session Required.

XII. ADJOURNMENT – There being no further business, Laura Huffman moved to adjourn the meeting; Cheryl Spearman seconded the motion, and it was unanimously approved by the Board. The meeting was adjourned at 6:40 p.m.


Billy Goodin, Executive Assistant to the Board

1-20-2025
Date